

MAYOR
PAUL V. PONTIERI, JR.
DEPUTY MAYOR
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VILLAGE CLERK
LORI B. DEVLIN



^{INCORPORATED} VILLAGE OF PATCHOGUE

TRUSTEES
SUSAN BRINKMAN
LIZBETH CARRILLO
THOMAS E. FERB
JOSEPH E. KEYES, JR.
PATRICK MCHEFFEY

Building Permit Application for Swimming Pool

Please submit the original and two (2) copies of the following:

- Application (*application will not be accepted unless signed & notarized*)
- Survey with proposed pool site drawn indicating dimensions, etc.

When using a contractor please supply:

- Workman's Compensation Insurance
- Certificate of Liability Insured to the Incorporated Village of Patchogue
- Copy of Contractor License

Building permit fees to be determined and calculated by the Building Inspector upon review of plans.

****** If work has commenced without a building permit, fees will be doubled******

PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY, IT WILL BE NECESSARY TO FURNISH THIS OFFICE WITH THE FOLLOWING:

- Final inspection by the Building Inspector
- Electrical Underwriter's Certificate when applicable
- Final survey when applicable

Incorporated Village of Patchogue
Building Permit Application for Swimming Pool

14 Baker Street, Patchogue, NY 11772 Telephone: (631) 475-4300 opt 5. Fax: (631)475-4314

SECTION _____ BLOCK _____ LOT _____

For Office Use Only

BUILDING PERMIT # _____ EXPIRATION DATE _____

BUILDING PERMIT FEE _____

APPROVED BY _____ DATE ISSUED _____

OFFICE USE ONLY

Owner: _____

Property Address: _____

Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Architect or Engineer: _____ Telephone: _____

Contractor or Builder: _____ Telephone: _____

License #: _____

**THIS APPLICATION MUST BE APPROVED AND PERMIT ISSUED BEFORE
BEGINNING WORK**

The undersigned hereby applies for a permit to do the following work which will be done in accordance with the description, plans, building and zoning specifications submitted, and such special conditions as may be indicated on the permit, and pursuant to the Workmen's Compensation laws of this State of New York and all other State and Federal laws, rules and regulations.

Enclosures required are complete plans, specifications and survey

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PERMIT REQUESTED:

BUILDING PLUMBING CERTIFICATE OF OCCUPANCY CHANGE OF USE DEMOLITION

TYPE OF IMPROVEMENT:

NEW BUILDING ADDITION/ALTERATION SWIMMING POOL REPAIR (REPLACEMENT)
 BULKHEAD (NEW, REPAIR) OTHER FIRE ALARMS OIL TANK REMOVAL

PROPOSED OR EXISTING USE RESIDENTIAL:

ONE FAMILY TWO FAMILY APARTMENT BUILDINGG TRANSIENT (HOTEL, MOTEL)
 GARAGE OR ACCESSORY STRUCTURE OTHER (SPECIFY)

NON-RESIDENTIAL:

INDUSTRIAL OFFICE, BANK, PROFESSIONAL STORES, MERCANTILE CHURCH, OTHER RELIGIOUS
 HOSPITAL, INSTITUTIONAL SCHOOL, LIBRARY AMUSEMENT/RECREATIONAL PARKING GARAGE
 SERVICE STATION, REPAIR TANKS,TOWERS PUBLIC UTILITY OTHER(SPECIFY)

DESCRIBE IN DETAIL, THE WORK TO BE PREFORMED:

*******ESTIMATED PROJECT COST*******

GENERAL CONSTRUCTION _____ TOTAL COST _____

Excluding process equipment, interior furnishings, refrigeration, or cooking equipment

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*******PLEASE READ THE FOLLOWING AND SIGN*******

I, _____ herby certify that I have received, read and understand all of the enclosed instructions regarding the Building Permit Application for the Village of Patchogue and have filled this application out to the best of my ability.

I am fully informed that it is a violation of the Ordinances if the Village of Patchogue to occupy the dwelling to be erected on this property until a Certificate of Occupancy shall have been issued by the Village Building Inspector.

All proposed work to be done on the described premises and all provisions of the Building Code and Zoning Ordinance and all other laws pertaining to the proposed work shall be complied with, whether specified or not, and that such work is authorized by the owner.

(Signature of Owner, Owners Agent, Architect, Contractor, Plumber)

Sworn to me this _____ day of _____, 20__

(Notary Public, Suffolk County, New York)

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The following inspections will be required for all permits. It is the property owner's responsibility to schedule all inspections with the Village of Patchogue's Building Department at 631-475-4300. *Please note, that there will be a 1-hour window for all inspection appointments.*

- **FOOTINGS**
- **FOUNDATION**
- **FRAMING**
- **STRAPPING**
- **PLUMBING**
- **ELECTRICAL**
- **INSULATION**
- **FINAL INSPECTION**

A rough and final electrical inspection must be conducted by a licensed electrical underwriter and an Underwriter's Certificate must be obtained and presented to the Building Inspector at the final inspection. *No Certificate of Occupancy or Certificate of Compliance will be issued without an Underwriter's Certificate.*

When Suffolk County Health Department approval is required, *No Certificate of Occupancy or Certificate of Compliance will be issued without an Underwriter's Certificate.*

I have read the inspection requirements and understand that it is my responsibility to contact the Village of Patchogue Building Department for all required inspections.

Address: _____

Sign: _____

Date: _____

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SECTION _____ BLOCK _____ LOT _____

Certificate of Occupancy Checklist

Date: _____

Applicant: _____

Property Address: _____

Suffolk County Tax Map No: Section: _____ **Block:** _____ **Lot:** _____

Prior to the issuance of a Certificate of Occupancy or a Certificate of Compliance, it will be necessary to furnish this office with the following:

- Final Building Inspection from the Building Inspector
- Copy of Final Survey (if applicable)
- Electrical Certificate

This form must be handed in with your building permit application