



MAYOR  
PAUL V. PONTIERI, JR.  
DEPUTY MAYOR  
JOHN A. KRIEGER  
VILLAGE CLERK  
LORI B. DEVLIN

TRUSTEES  
SUSAN BRINKMAN  
LIZBETH CARRILLO  
THOMAS E. FERB  
JOSEPH E. KEYES, JR.  
PATRICK MCHEFFEY

# VILLAGE OF PATCHOGUE

## FREEDOM OF INFORMATION REQUEST

DATE: \_\_\_\_\_

CONTROL NUMBER: \_\_\_\_\_

FROM: \_\_\_\_\_

Name – Printed

Telephone Number

Mailing Address

Representing

Address of Property Being Requested (*if applicable*)

Items Sought

### FOR AGENCY USE

\_\_\_\_\_ Approved (Date): \_\_\_\_\_ Received (Date): \_\_\_\_\_

\_\_\_\_\_ Denied: See Reason Checked Below

\_\_\_\_\_ Exempt Under State/Federal Statute

\_\_\_\_\_ Pending Contract/Negotiation

\_\_\_\_\_ Unwarranted Invasion of Privacy

\_\_\_\_\_ Trademark/Trade Secret

\_\_\_\_\_ Record is Part of Ongoing Investigation

\_\_\_\_\_ Life/Safety/Security Impact

\_\_\_\_\_ Inter-Agency Transmittal/Non-Policy

\_\_\_\_\_ Part of Test Question/Answer

\_\_\_\_\_ Computer Access Code Related

\_\_\_\_\_ Record Not Maintained

\_\_\_\_\_ Other (Specify): \_\_\_\_\_

### PLEASE TAKE NOTICE

You have the right to appeal the Denial of this application to the RECORDS APPEALS OFFICE. An appeal must be FILED with the VILLAGE CLERK within 30 days from the date of the Denial and the RECORDS APPEALS OFFICER must fully explain the reason(s) for his decision with 10 days of receipt of an appeal.