

The Board Meeting of the Board of Trustees met in the Municipal Building, 14 Baker Street, Patchogue, New York on Monday, June 12, 2023 with public viewing through video streaming on YouTube and in person.

The meeting was called to order at 6:00 p.m. by Mayor Pontieri with Deputy Mayor Krieger and Trustees Brinkman, Carillo, Ferb, Keyes, McHeffey, Village Attorney Egan, Village Treasurer Krawczyk, and Deputy Village Clerk Braile present. Village Treasurer Krawczyk and Village Clerk Devlin were absent.

The flag salute was made and the safety message was given.

Deputy Village Clerk Braile asked the Board to approve Board Meeting minutes from May 22, 2023.

Upon a motion by Trustee Ferb, seconded by Trustee McHeffey, and unanimously carried, the Board approved the Board Meeting minutes from May 22, 2023.

Deputy Village Clerk Braile stated the total bills for the period ending June 12, 2023 were \$5,064,036.54. The five largest bills were as follows: \$4,084,477.11 for Pioneer; \$388,185.00 for Patchogue Ambulance FD Co., \$188,146.69 for NYS Employee Health Insurance; \$103,223.50 for NYS Workers Compensation Insurance, and \$20,651.00 for Glen Falls.

General	\$ 892,901.94
Trust & Agency	\$ 11,718.54
Cap Projects	\$4,085,008.11
Sewer Fund	\$ 67,052.04
B.I.D. Fund	\$ 2,430.85
Housing Fund	\$ 0.00
CDA Fund	\$ 4,925.06
General Bills	\$ 0.00
Totals	\$5,064,036.54

Upon a motion by Trustee Ferb, seconded by Trustee Brinkman, and unanimously carried, the Board approved payment of the bills as presented.

Mayor Pontieri noted that the Pioneer bill was for the sewer extension project and would be paid for through grant funds.

Tim Nordberg, Village engineer, stepped forward to review a presentation on GIS services. GIS stood for Geographic Information System. He indicated that this type of technology would create maps which would provide almost all the information that could be needed, especially for designing projects. Mr. Nordberg reviewed the process that was used to develop the best plans for each home included in the sewer extension project. As each home was connected to the sewer district, the map would be updated to show the sewer location. Within each parcel on the map were layers of information which included the property survey, water line, sewer line, etc. This was an especially valuable tool to have when long term architects and engineers approached retirement so that their knowledge could be easily shared. The information included could eventually be as detailed as the location of trees on the property. Mr. Nordberg expressed that this was a great way to put a quantity of information within easy reach. He noted that the proposal before the Board this evening would be a contract with H2M to help build this project starting with knowledge the Village already had. The first step taken was the purchase of a license for a creator and a viewer. Mr. Nordberg noted that several entities would be involved in the creator process. He indicated that some information could even be obtained through Suffolk County records such as location of water lines and stormwater drains. There were practical uses for the technology too, such as linking the Village's work order process to the map for problems with sewer lines and similar projects.

Trustee Brinkman indicated that the Building Department had a reciprocal agreement to use Brookhaven Town's GIS system. She inquired if properties which had zoning and planning applications submitted for them could be built into this system as well or even rental property data. Mr. Nordberg stated that this could be done. He also noted that having a viewer license would allow certain aspects of the map to be hosted on the Village's web site. There were endless

possible uses for the technology once it was started.

Trustee McHeffey noted that the CDA used a lot of their funding for infrastructure improvements such as sidewalks. He suggested that putting this data into the GIS system would allow for greater overall review of which sidewalks had been improved and where work was still needed. Mr. Nordberg indicated that various districts could be overlaid in the system. Trustee McHeffey inquired if different views would be accessible to different end users. Mr. Nordberg indicated that it was possible to restrict what was seen by staff and the public.

Mayor Pontieri noted that mention had been made about other entities data including JR Holzmacher and H2M. He inquired if there would be a cost to the Village to obtain this data from these companies. Mr. Nordberg indicated that there would be some work required from them to get their data integrated into the Village's system. He was presently working with JR Holzmacher to obtain this data from them as it was the Village's information. Mayor Pontieri inquired if the cost included in the proposal was a one-time fee. Mr. Nordberg stated that it was a one-time set up fee for the system. It would be building something which would be used constantly over time. Mayor Pontieri inquired if training was included in the fee. Mr. Nordberg concurred that training was included in the set-up price. Mayor Pontieri asked for confirmation that other departments, such as the CDA, could use this technology as well. Mr. Nordberg stated that this was correct. The creator license was a \$500 annual fee, and the viewer license was a \$400 annual fee. Ultimately, he believed that there should not be any additional costs to obtain information to upload into the system. With every department working together, the information should be well coordinated. Access to the information, once everything was input, would be well regulated. Mr. Nordberg indicated that the data for the sewer system would probably be entered first since this was a very active project, and the public had many questions about the status of the project which could be readily answered by using this technology.

Deputy Mayor Krieger asked the Board to ratify prior approval of a proposal from H2M Architects and Engineers for GIS Consulting Services.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Carillo, and unanimously carried, the Board ratified prior approval of a proposal from H2M Architects and Engineers for GIS Consulting Services; Proposal No: LP230459 to include: ArcGIS Account Configuration - \$4000.00, Data Development Sanitary System - \$15,000.00, Mobile Maintenance Apps- \$7,500.00 and ArcGIS Online Training \$3,500.00; for a total of \$30,000.00.

Deputy Mayor Krieger indicated that he received many questions about the work that the Highway Department did. He had requested a list of projects from the Highway Superintendent. This included continuing work on spring clean-up and summer preparation in all parks, recreation and BID areas. Repair work and general clean up were occurring at the Pool and Beach Club including installation of new siding and decking. Approximately \$500,000 of new asphalt surfacing had been done throughout the Village and in the Church Street parking lot, and he believed that people liked to see the roads being repaired and paved. Deputy Mayor Krieger continued by noting that the Highway Department also continued to administer the sewer extension project including running the sewer line under the Long Island Railroad tracks on West Avenue. Mr. Nordberg indicated that this portion of the project was necessary to allow sewer access to properties south of the railroad tracks. Village Attorney Egan thanked the Long Island Railroad for the cooperation that they had provided for this project. He noted that they were a rigorous agency to work with regarding risks and insurance. Trustee Ferb asked for verification that the sewer lines south of the railroad track were still not fully operational. Mr. Nordberg stated that this was correct concerning the newest lines. Older lines that had already been put in place were functioning fine. Deputy Mayor Krieger indicated that the Highway Department was working on a partnership for a paint recycling program with Paint Care. Trustee Keyes stated that he had met with a representative from the company today to review the program. He indicated that 95 cents from every gallon of paint purchased goes to Paint Care, which was a non-profit organization, to help dispose of unused paint. Two bins would be set up at the DPW yard to accept paint cans on the days when recyclables were accepted. There would be no charge for this program. Deputy Mayor Krieger continued by stating that the Highway Department took care of general road maintenance throughout the Village as well such as pot hole repair, sidewalk repairs, and tree trimming. He expressed his appreciation for the work done by the Highway Department throughout the Village on a daily basis.

Deputy Mayor Krieger indicated that he had received the Public Safety report from Jim Berberich,

Chief of Public Safety. In the past two weeks, there had been 270 parking summonses issued, 17 field appearance tickets issued for open alcohol containers and public urination, and 64 calls from dispatchers in the past two weeks. Public Safety Officers were working very hard to keep Patchogue safe.

Trustee Carillo noted that she had to contact Public Safety this past Saturday for a situation at St. Francis de Sales Church. The officers had shown patience and professionalism in handling the problem and had kept everyone involved safe. They were very well trained.

Deputy Mayor Krieger asked the Board to ratify prior approval of a proposal from H2M Architects and Engineers for possible site improvements at the DPW facility.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board ratified prior approval of a proposal from H2M Architects and Engineers for Professional Land Surveying Services for possible site improvements at the DPW facility SCTM: District 204, Section 4 Block 4 Lots 11.001, 11.002 & 39, as detailed in Proposal No: LP230297 in the amount \$12,500.00.

Deputy Mayor Krieger asked the Board to ratify prior approval of a proposal from L.K. McLean Associates, P.C. for the 6th District Court Project.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Keyes, and unanimously carried, the Board ratified prior approval of a proposal from L.K. McLean Associates, P.C.; Supplemental #3, S.C. 6th District Court, revision of plans, specifications, and costs due to Electric Vehicle Charging, LKMA project #21073 in an amount not to exceed \$50,000.00.

Deputy Mayor Krieger asked the Board to approve the resignation of a Public Safety Officer.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to accept the resignation of Public Safety Officer Katrina Strumpf effective May 22, 2023 with regrets.

Deputy Mayor Krieger asked the Board to rescinding the hiring of a Public Safety Officer.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to rescind the hire of Viviana Jenkins for the position of Public Safety Officer.

Deputy Mayor Krieger asked the Board to ratify prior approval to hire a Public Safety Officer.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board ratified prior approval to hire Nicholas Salaminia for the position of Public Safety Officer at a rate of \$17.60 an hour effective June 8, 2023.

Deputy Mayor Krieger asked the Board to ratify prior approval to rehire a Public Safety Officer.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board ratified prior approval to rehire Daniel Sanchez for the position of Public Safety Officer at a rate of \$17.60 an hour effective June 1, 2023.

Deputy Mayor Krieger reminded everyone that there was always a high rate of turnover in the Public Safety Department as this position was used to gain experience for other careers in law enforcement.

Deputy Mayor Krieger asked the Board to approve hiring a Fire Department Dispatcher.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Carillo, and unanimously carried, the Board granted approval to hire Brian Stevens for the position of Fire Department Dispatcher at a rate of \$22.00 per hour, \$25.00 on holidays.

Deputy Mayor Krieger asked the Board to approve excessing vehicles.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Keyes, and unanimously carried, the Board granted approval to excess the following vehicles from the Village fleet:

- 2006 International (Garbage Truck 406) Vin 1HTWYAHT76J369175
- 1986 Snow Co. (Paint Trailer 201) Vin 1S6TUG2SXGA000590
- 2007 Ford Taurus (Housing 607) Vin 1FAFP53U67A120834
- 2007 Ford Taurus (Housing 606) Vin 1FAFP53U47A164136

Deputy Mayor Krieger asked the Board to approve increasing the court officers pay.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Carillo, and unanimously carried, the Board granted approval to increase the court officers pay from \$175 to \$200 per court session effective June 1, 2023.

Trustee Keyes noted that in addition to his contacting the Paint Care organization, he had also been in contact with a company which recycled batteries. He hoped to have more information on this for the next meeting.

Trustee Keyes asked the Board to approve a block party.

Upon a motion by Trustee Keyes, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval for the residents of Wood Ave to hold a block party on Sunday, July 23rd from 2:00 p.m. to 8:00 p.m. with road closure from 12:00 p.m. to 9:00 p.m.

Trustee Keyes asked the Board to approve hiring summer staff.

Upon a motion by Trustee Keyes, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to hire the following summer staff:

- Claudia Lebenthal- Aquatic Fitness Instructor at \$20 per hour
- Morgan Peddie – Lifeguard at \$17 per hour
- Yaseen Elzoghby – Lifeguard at \$17 per hour
- Casey Kohler – Lifeguard at \$17 per hour
- Sydney Rooney – Camp Counselor at \$17 per hour

Trustee Brinkman asked the Board to approve the Patchogue-Medford High School's annual Homecoming Parade.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board granted approval for Patchogue-Medford High School to hold their annual Homecoming Parade on Saturday, October 14, 2023 from 10:30 a.m. to 11:30 a.m. with line-up in the Church Street parking lot starting at 10:00 a.m. and the parade beginning at the intersection of Main Street and North/South Ocean Ave and ending at Rider Avenue.

Mayor Pontieri asked for confirmation that the Chamber would be holding their Fall Festival on the same day as the Homecoming Parade. Trustee Brinkman stated that this was correct.

Trustee Brinkman asked the Board to ratify prior approval to reinstate a Part-Time Clerk.

Upon a motion by Trustee Brinkman, seconded by Trustee McHeffey, and unanimously carried, the Board ratified prior approval to reinstate Patricia Fuoco as Part-Time Clerk at a rate of \$18 per hour.

Trustee Ferb asked the Board to approve allocating funds for the Shorefront Park project. He indicated that this was part of the Village's agreement with Galvin Bros. to pay for overtime for weekend work to ensure that the project was completed on time. Galvin Bros. paid the regular salaries.

Upon a motion by Trustee Ferb, seconded by Deputy Mayor Krieger, and unanimously carried, the Board granted approval to allocate funds for the premium time payment for the Galvin Bros. work at Shorefront Park in the amount of \$171,761.80.

Trustee Ferb asked the Board to approve an event.

Upon a motion by Trustee Ferb, seconded by Trustee Carillo, and unanimously carried, the Board granted approval for Village Cigar Headquarters, 90 East Main Street, Suite A, to hold their Ten-Year Anniversary Celebration Event on Friday, June 23rd from 7:00 p.m. to 11:00 p.m. and to use four (4) parking spaces in front of the store for the locating of a small tent.

Trustee Ferb asked the Board to approve a fundraiser.

Upon a motion by Trustee Ferb, seconded by Trustee Carillo, and unanimously carried, the Board granted approval for Taino Jeep Club of Long Island LLC (non-profit organization) to hold a fundraiser for MS Research for Stonybrook Hospital at Blue Point Brewery on Saturday, June 25th (rain date July 8th) from 11:00 a.m. to 4:00 p.m. with set up starting at 9:00 a.m. and break-down ending at 4:30 p.m. pending review of a Special Events Permit Application by the Coordinator of Special Events.

Trustee Ferb asked the Board to approve Non-Union Village employees' salaries.

Upon a motion by Trustee Ferb, seconded by Trustee McHeffey, and unanimously carried, the Board granted approval of Non-Union Village employees' salaries (Full and Part-Time) for the Fiscal Year 24, June 1, 2023 through May 31, 2024 according to the schedule attached here-in.

Trustee McHeffey noted that the new garbage truck was quite impressive in the lack of noise it produced.

Trustee McHeffey congratulated the Village and the organizers of the PRIDE Parade as it had been a beautiful event attended by people of all ages and all walks of life.

Trustee McHeffey then indicated that the next CDA meeting would be held on July 6th.

Trustee McHeffey noted that the Patchogue Arts Council would be hosting an exhibit called "Patchworks 2023" which was an annual juried members' exhibit that would be going on from August 19th through September 24th with a reception to be held on August 19th at 5:00 p.m. Anyone looking for additional information on the Arts Council and upcoming events should check their web site for additional information. Mayor Pontieri inquired as to when the Arts on Terry event would be held. Trustee McHeffey indicated that he believed the event was scheduled for September. Mayor Pontieri noted that he thought it was held in June. Trustee Brinkman indicated that she believed it had been moved to September due to scheduling issues.

Trustee McHeffey asked the Board to ratify prior approval to fees to be charged to homeowners. Mayor Pontieri indicated that these fees were only assessed to homeowners who had been previously warned to take care of the landscaping issues on their properties. If they chose to ignore the warnings and the Village had to use this landscaping service to address the issues, the property owners would be charged accordingly.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board ratified prior approval to accept the following fees to be charged to the homeowner for Leo and Khamila's Landscaping: Lawn Cutting - \$100.00, Clean-up (up to 3 hours) - \$450.00, Dumping Fees -\$150.00 and Board Ups - \$180 times the cost of each sheet of plywood.

Trustee McHeffey asked the Board to approve administrative fees.

Upon a motion by Trustee McHeffey, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval to accept the following administrative fees to the homeowner in addition to Leo and Khamila's Landscaping fees: Lawn Cutting - \$100, Clean-up - \$150.00 and Board Ups - \$150.00.

Trustee McHeffey asked the Board to approve an appointment.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to appoint Paul Rorbah as Plumbing and Heating Inspector with a salary increase of ten thousand dollars (\$10,000) effective June 1, 2023.

Trustee McHeffey asked the Board to approve waiving a building permit fee. He noted that this particular homeowner had been working hard to address the issues caused by Superstorm Sandy, and unfortunately, the permit had lapsed.

Upon a motion by Trustee McHeffey, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval to waive the building permit fee for 32 Smith Street.

Trustee McHeffey asked the Board to approve reimbursing the fee for an unused Building Permit.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to reimburse Raddock Management \$21,000 for unused Building Permit #22-00968.

Village Attorney Egan indicated that no work had been done by the Building Department on the project in question.

Trustee McHeffey asked the Board to waive a tent fee.

Upon a motion by Trustee McHeffey, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval to waive the \$50 tent fee and sixty (60) day prior notice for the St. Liberata fundraiser which is to be held on Tuesday, July 11th, from 6:00 p.m. to 9:00 p.m.

Trustee Carillo congratulated everyone who was responsible for making the PRIDE Parade such a successful event. It was a beautiful day, and everyone had been so happy and colorful.

Trustee Carillo asked the Board to ratify prior approval for an event.

Upon a motion by Trustee Carillo, seconded by Trustee Ferb, and unanimously carried, the Board ratified prior approval for Sameer Films LLC to film on location in the Village on June 5th and 24th according to the details provided in their Film Permit Application of May 30th.

Trustee Carillo asked the Board to approve waiving a tent permit fee.

Upon a motion by Trustee Carillo, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval to waive the tent permit fee for the Kiwanis Club of Patchogue PMYCS Summer Program.

Trustee Carillo asked the Board to approve an event.

Upon a motion by Trustee Carillo, seconded by Trustee McHeffey, and unanimously carried, the Board ratified prior approval for Fundación Lucero de America to hold an Apostle Santiago Celebration on Sunday, July 30th with a procession beginning at St. Francis De Sales Church on South Ocean Ave and including sections of Amity Street and Division Street concluding at the Holy Angels school parking lot pending review of a Special Events Permit Application by the Coordinator of Special Events.

Mayor Pontieri asked if anyone from the public wished to be heard. There was no response.

Upon a motion made by Trustee Ferb, seconded by Deputy Mayor Krieger, and unanimously carried, the meeting was adjourned at 6:41 p.m.

vp

Signed _____
Lori Devlin, Village Clerk