

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY  
MINUTES FOR MEETING OF  
May 5, 2022  
6:30 P.M.

Present: Donald Wachsmuth, Toni Dean, Patrick McHeffey, ~~Kaetlyn Jackson~~, Camilo Salazar  
Also Present: Marian Russo, Teresa Reilly

Call the meeting to order at 6:34 pm

1. Pledge of Allegiance
2. Audit Committee Meeting Session called to order. See Audit Committee Meeting Minutes for discussion information, Audit Committee meeting adjourned at 6:38 pm directly back into Board meeting.
3. Approval of Minutes for regular CDA Meeting
  - a. Motion to approve Minutes of April 7, 2022 made by Member Patrick McHeffey seconded by Member Toni Dean, vote, all in favor, motion carried.
4. Financial Report
  - a. Section 8 and CDBG expenditure report – Presented by T Reilly
    - i. Discussion about Port in HAP Participants.
5. CDBG Project/Budget Lines
  - a. Division Street Project Status Report – Tentative start week of 5/16/22
  - b. Promenade of the Arts/Roe Walkway archway – Status report –
    - i. Suffolk County Downtown Grant Round 19- Contracts received and signed ready to return to the county.
    - ii. Member Camilo Salazar states county contracts are backdated to January 1, 2022. Based on the contract date of January 1, 2022 the Village can start to award the project and begin moving forward until fully executed contracts are received back from the county.
  - c. Theatre Walkway Arch – design phase – Due by May 20<sup>th</sup>
    - i. Suffolk County Downtown Grant Round 20
    - ii. Asked for the design for the Theater walkway by next week. The committee will decide on the design.
    - iii. M Russo will poll board based on the design and pricing for the CDA matching funds.
6. Section 8: - Executive Director Report -
7. Public Authority
  - a. Annual Board Evaluation – Send fillable form to Board Members try to have it back as soon as possible, before the next meeting for discussion.
8. Other Business:
  - a. Resolution approving a 2 percent wage increase for Marian Russo, Carmen Maldonado, Teresa Reilly, and Frank Franco commensurate with all other Village employees effective to June 1, 2022. Motion made by Member Toni Dean seconded by Member Camilo Salazar, vote, all in favor, motion carried.
9. Public to be heard
10. Motion to adjourn made by Member Camilo Salazar seconded by Member Toni Dean at 6:56 pm, vote, all in favor, motion carried. Donald Wachsmuth called meeting back into session at 6:58 pm CDA meetings will start at 6:00 pm as of June 1, 2022, motion made by Member Camilo Salazar seconded by Toni Dean, vote, all in favor, motion carried.

11. Motion to adjourn made by Member Patrick McHeffey, seconded by Member Toni Dean, vote all in favor, motion carried.
12. Meeting adjourned at 6:59 pm

Next Meeting June 2, 2022