

The Annual Organization Meeting of the Board of Trustees met in the Municipal Building, 14 Baker Street, Patchogue, New York on Monday, April 5, 2021 with the public viewing through video streaming.

The meeting was called to order at 6:00 p.m. by Mayor Pontieri with Deputy Mayor Krieger and Trustees Brinkman, Devlin, Ferb, Felice, Keyes, Village Attorney Egan, Village Justice Romeo, and Deputy Village Clerk Braile present.

The flag salute was made, and the safety message was given.

Mayor Pontieri asked the Board to accept the resignation of Trustee Devlin so that she could be sworn into the position of Village Clerk. He thanked Trustee Devlin for her service on the Board for the past 15 years through good times and bad time and indicated that he was looking forward to working with her as Village Clerk.

Upon a motion by Trustee Brinkman, seconded by Trustee Keyes, and unanimously carried, the Board accepted the resignation of Lori B. Devlin as Village Trustee.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Brinkman, and unanimously carried, the Board accepted the appointment of Lori B. Devlin as Village Clerk.

Ms. Devlin then stepped forward and was administered the oath of office as Village Clerk and all associated positions by Village Justice Romeo.

Mayor Pontieri indicated that filling Trustee Devlin’s position on the Board had been a difficult task. Several residents had submitted resumes, and all had been carefully reviewed. In making this decision, he wanted to ensure that the person chosen had the right experience to work well with the Board and for the residents. Patrick McHeffey had this type of experience, including his service on the CDA Board and came highly recommended by Marion Russo. Mayor Pontieri indicated that he was looking forward to working with him as a Trustee.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Felice, and unanimously carried, the Board approved the appointment of Patrick McHeffey as Village Trustee.

Mr. McHeffey stepped forward and was administered the oath of office as Village Trustee by Village Justice Romeo.

Mayor Pontieri reviewed the list of his annual appointments.

Upon a motion by Mayor Pontieri, seconded by Trustee Brinkman, and unanimously carried, the Board approved the following Mayor’s appointments:

Registrar of Vital Statistics	Lori B. Devlin	1 Year
Statistics/Budget Officer	Lori B. Devlin	1 Year
Elections Officer	Lori B. Devlin	1 Year
Tax Receiver/Signatory for Village Checks	Lori B. Devlin	1 Year
Deputy Village Clerk	Valerie L. Braile	1 Year
Deputy Registrar Vital Statistics	Valerie L. Braile	1 Year
Alternate Registrar Vital Statistics	Joanne Ruggiero	1 Year
Deputy Village Treasurer	Joanne Ruggiero	1 Year
Acting Village Justice	Kerri N. Lechtrecker	1 Year
Village Attorney	Brian T. Egan	4 Years
Prosecuting Attorney	Paul Feuer	1 Year
Alternate Prosecuting Attorney	Elyse Grasso	1 Year
Assessor	Carol Sweeney	1 Year
Village Historian	Hans Henke	1 Year
Marriage Official	Patricia K. Romeo	1 Year
Marriage Official	Kerri N. Lechtrecker	1 Year
Marriage Official	Paul V. Pontieri	1 Year

Mayor Pontieri then proposed appointments of commissioners.

Upon a motion by Mayor Pontieri, seconded by Trustee Ferb, and unanimously carried, the Board approved the following commissioner appointments:

- Deputy Mayor John A. Krieger
 - Commissioner of Parking Enforcement
 - Commissioner of Code Enforcement
 - Commissioner of Public Relations & Publicity
 - Liaison - Patchogue Theatre
 - License Review

- Trustee Joseph E. Keyes, Jr.
 - Commissioner of Parks & Recreation
 - Commissioner of Waterfront Development
 - Liaison – P.E.P. Committee

- Trustee Thomas E. Ferb
 - Commissioner of Finance & Economic Development
 - Commissioner of Major Projects
 - Liaison – B.I.D.
 - Liaison – Chamber of Commerce

- Trustee Salvatore P. Felice
 - Commissioner of Public Works/
Sanitation/Sewer & Facilities Management
 - Liaison – Fire Department & Ambulance Co.
 - Commissioner of Lighting

- Trustee Susan Henke Brinkman
 - Commissioner of Planning & Zoning
 - Liaison – Patchogue – Medford Library
 - Liaison – Historical Society
 - Liaison – Technology Services

- Trustee Patrick McHeffey
 - Commissioner of Building & Housing
 - Liaison - Beautification Committee
 - Liaison – Patchogue Arts Council
 - Liaison – CDA

Trustee Brinkman asked the Board to approve appointments to the Planning Board.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the Planning Board:

John Rocco	Chairperson	1 Year	2021 - 2022
John Rocco	Member	3 Years	2020 - 2023
Kevin Weeks	Member	3 Years	2021 - 2024
Patricia Kelly	Member	3 Years	2019 - 2022
Carter Biggs	Member	3 Years	2021 - 2024
Dennis Logan	Member	3 Years	2021 - 2024
Alan Fertmann	Member	3 Years	2020 - 2023
Karen Zorzenon	Alternate (1)	1 Year	2021 - 2022
Alex Wallach	Alternate (2)	HOLDOVER	
Linda Beckerman	Alternate (3)	1 Year	2021 – 2022
Brian Gutman	Alternate (4)	1 Year	2021 - 2022
Christopher Bianco	PB Counsel	1 Year	2021 - 2022

Trustee Brinkman asked the Board to approve appointments to the Zoning Board.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the Zoning Board:

Nicholas Fuccillo	Chairperson	1 Year	2021 – 2022
Nicholas Fuccillo	Member	3 Years	2020 - 2023
Ryan McGarry	Member	3 Years	2021 - 2024
Michael Stein	Member	3 Years	2021 - 2024
Laura F. Calarco	Member	3 Years	2019 - 2022
Lizbeth Carillo	Member	3 Years	2019 - 2022

Annual Organization Meeting**April 5, 2021**

Brian Kearns	Member	3 Years	2020 - 2023
Nicole La Montagne	Member	3 Years	2020 - 2023
	Alternate	1 Year	2021 - 2022
Christopher Bianco	ZBA Counsel	1 Year	2021 - 2022

Trustee McHeffey asked the Board to approve appointments to the Ethics Board.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the Ethics Board:

Elizabeth Marino	Chairperson/Member	1 Year	2021 - 2022
Frank Ambrosio	Member	1 Year	2021 - 2022
Craig Augi	Member	1 Year	2021 - 2022
Brian T. Egan	Counsel	1 Year	2021 - 2022

Trustee McHeffey asked the Board to approve CDA Board appointments.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the CDA Board:

Donald Wachsmuth	Chairperson/Member	1 Year	2021 - 2022
Patrick McHeffey	Member/Liaison	1 Year	2021 - 2022
Toni Dean	Member	1 Year	2021 - 2022
Javier Kinghorn	Member	1 Year	2021 - 2022
Kaetlyn Jackson	Member	1 Year	2021 - 2022
Jonathan Keyes	Alternate	1 Year	2021 - 2022

Deputy Mayor Krieger asked the Board to adopt standards.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Felice, and unanimously carried, the Board adopted the standards of the New York Rating Organization of the New York Board of Fire Underwriters pursuant to Local Law #17-1984.

Trustee Keyes asked the Board to set the date of the Annual Organization Meeting.

Upon a motion by Trustee Keyes, seconded by Trustee Ferb, and unanimously carried, the Board resolved that the Annual Organization Meeting of the Board of Trustees of the Village of Patchogue would be held in the Municipal Building on the first Monday in April at 6:00 p.m. (or at the discretion of the Board of Trustees, as soon as practicable thereafter, but not later than April 30th).

Deputy Mayor Krieger asked the Board to authorize conference/school attendance.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board resolved that the following Officers and Employees are hereby authorized to attend the following schools during the coming year:

Conference of Mayors Annual Meeting
Mayor, Trustees, Village Clerk, Treasurer

Training School for Fiscal Officers, Municipal Clerks and Municipal Officers
Village Clerk and Village Treasurer

NYS Magistrates and Court Clerks Association Conference
Village Justice and Court Clerks

NYS Planning Federation Conference
Planning and Zoning Board Members

Trustee Felice asked the Board to authorize school attendance.

Upon a motion by Trustee Felice, seconded by Trustee Ferb, and unanimously carried, the Board resolved that the following Officers and Employees are hereby authorized to attend the following schools during the coming year:

Eastern States Building Officials School and NYS Building Officials Schools
Building Inspector

Annual Public Works School
Highway Superintendent and/or Foreman

Trustee Ferb asked the Board to adopt an Investment Policy.

Upon a motion by Trustee Ferb, seconded by Trustee Keyes, and unanimously carried, the Board adopted the Investment Policy for the Village of Patchogue, which includes: Dime Bank, Bank of America, Chase, Capital One Bank and MBIA Class as depositories for Village Funds.

Trustee Ferb asked the Board to approve bonding and bond amounts for Village Officials.

Upon a motion by Trustee Ferb, seconded by Trustee Felice, and unanimously carried, the Board granted approval for the following Village Officials to be bonded and the respective bond amounts be as read:

Village Justice	Patricia K. Romeo	\$300,000.00
Village Acting Justice	Kerri Lechtrecker	\$300,000.00
Village Treasurer	Ronald M. Krawczyk	\$300,000.00
Deputy Village Treasurer	Joanne Ruggiero	\$300,000.00
Village Clerk	Lori B. Devlin	\$300,000.00*
Deputy Village Clerk	Valerie L. Braile	\$300,000.00

*(Bonded at the amount of the tax roll.)

Trustee Felice asked the Board to set the dates of the Regular Meetings of the Board of Trustees.

Upon a motion by Trustee Felice, seconded by Trustee Ferb, and unanimously carried, the Board resolved that the Regular Meeting of the Board of Trustees of the Village of Patchogue be held in the Municipal Building on the second and fourth Mondays of the month at 6:00 p.m. with the exception of August – one meeting only on the fourth Monday of the month and December – one meeting only on the second Monday of the month. If the meeting date falls on a “Holiday Monday”, it will be held on Tuesday.

Trustee Felice asked the Board designate an official weekly newspaper.

Upon a motion by Trustee Felice, seconded by Trustee Ferb, and unanimously carried, the Board designated that the Long Island Advance be the official weekly newspaper of the Village of Patchogue.

Trustee Keyes asked the Board to designate an official daily newspaper.

Upon a motion by Trustee Keyes, seconded by Trustee Ferb, and unanimously carried, the Board designated that Newsday be the official daily newspaper of the Village of Patchogue.

Trustee Keyes asked the Board to set the Village mileage reimbursement rate.

Upon a motion by Trustee Brinkman, seconded by Trustee Felice, and unanimously carried, the Board resolved that the Village mileage reimbursement rate coincide with the IRS reimbursement rate.

Trustee Keyes asked the Board to approve the Village Policy Handbook.

Upon a motion by Trustee Keyes, seconded by Trustee Ferb, and unanimously carried, the Board granted approval of the Village Policy Handbook as written.

Trustee Keyes officially welcomed Trustee McHeffey to the Board and wished him luck in his new position. The remainder of the Board also wished Trustee McHeffey good luck.

Trustee McHeffey thanked everyone and expressed his gratitude for this opportunity.

Mayor Pontieri then thanked all who had joined the meeting online and asked for a motion to adjourn.

Upon a motion made by Trustee Ferb, seconded by Trustee Keyes, and unanimously carried, the meeting was adjourned at 6:24 p.m.

vp

Signed _____
Lori B. Devlin, Village Clerk