

The Annual Organization Meeting of the Board of Trustees met in the Municipal Building, 14 Baker Street, Patchogue, New York on Monday, April 3, 2023 with the public viewing through video streaming on YouTube and in person.

The meeting was called to order at 6:00 p.m. by Mayor Pontieri with Deputy Mayor Krieger and Trustees Brinkman, Ferb, McHeffey, Village Treasurer Krawczyk, Village Clerk Devlin, and Deputy Village Clerk Braile present. Trustee Carillo arrived late. Trustee Keyes and Village Attorney Egan were absent.

The flag salute was made, and the safety message was given.

Mayor Pontieri reviewed the list of Mayor Pontieri's annual appointments.

Upon a motion by Mayor Pontieri, seconded by Trustee Ferb, and unanimously carried, the Board approved the following Mayor's appointments:

Registrar of Vital Statistics	Lori B. Devlin	1 Year
Statistics/Budget Officer	Lori B. Devlin	1 Year
Elections Officer	Lori B. Devlin	1 Year
Tax Receiver/Signatory for Village Checks	Lori B. Devlin	1 Year
Deputy Village Clerk	Valerie L. Braile	1 Year
Deputy Registrar Vital Statistics	Valerie L. Braile	1 Year
Alternate Registrar Vital Statistics	Joanne Ruggiero	1 Year
Deputy Village Treasurer	Joanne Ruggiero	1 Year
Acting Village Justice	Kerri N. Lehtrecker	1 Year
Village Attorney	Brian T. Egan	4 Years
Prosecuting Attorney	Paul Feuer	1 Year
Alternate Prosecuting Attorney	Elyse Grasso	1 Year
Assessor	Carol Sweeney	1 Year
Village Historian	Hans Henke	1 Year
Marriage Official	Patricia K. Romeo	1 Year
Marriage Official	Kerri N. Lehtrecker	1 Year
Marriage Official	Paul V. Pontieri	1 Year

Mayor Pontieri then proposed appointments of commissioners.

Upon a motion by Mayor Pontieri, seconded by Trustee Ferb, and unanimously carried, the Board approved the following commissioner appointments:

Deputy Mayor John A. Krieger	Commissioner of Parking Enforcement Commissioner of Public Works Commissioner of Code Enforcement Commissioner of Public Relations & Publicity Liaison - Patchogue Theatre License Review
Trustee Joseph E. Keyes, Jr.	Commissioner of Parks & Recreation Commissioner of Waterfront Development Liaison – P.E.P. Committee
Trustee Susan Henke Brinkman	Commissioner of Planning & Zoning Liaison – Patchogue – Medford Library Liaison – Historical Society Liaison – Technology Services
Trustee Thomas E. Ferb	Commissioner of Finance & Economic Development Commissioner of Major Projects Liaison – B.I.D. Liaison – Chamber of Commerce
Trustee Patrick McHeffey	Commissioner of Building & Housing Liaison – Beautification Committee

Liaison – Patchogue Arts Council

Liaison – CDA

Trustee Lizbeth Carillo

Commissioner of Community Relations

Trustee Brinkman asked the Board to approve appointments to the Planning Board.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the Planning Board:

John Rocco	Chairperson	1 Year	2023 - 2024
John Rocco	Member	3 Years	2023 - 2026
Kevin Weeks	Member	3 Years	2021 - 2024
Patricia Kelly	Member	3 Years	2022 - 2025
Dennis Logan	Member	3 Years	2021 - 2024
Alan Fertmann	Member	3 Years	2023 - 2026
Eva Rodriguez Greguski	Member	3 Years	2021 - 2024
Karen Zorzenon	Member	3 Years	2022 - 2025
Linda Beckerman	Alternate (1)	1 Year	2023 - 2024
Bryan Gutman	Alternate (2)	1 Year	2023 - 2024
RESERVED	Alternate (3)	1 Year	2023 - 2024
Christopher Bianco	PB Counsel	1 Year	2023 - 2024

Trustee Brinkman asked the Board to approve appointments to the Zoning Board.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the Zoning Board:

Nicholas Fuccillo	Chairperson	1 Year	2023 - 2024
Nicholas Fuccillo	Member	3 Years	2023 - 2026
Ryan McGarry	Member	3 Years	2021 - 2024
Michael Stein	Member	3 Years	2021 - 2024
Camillo Salazar	Member	3 Years	2023 - 2026
Brian Kearns	Member	3 Years	2023 - 2026
Nicole La Montagne	Member	3 Years	2023 - 2026
Kristen Macaulay	Member	3 Years	2023 - 2026
Lauren Murphy	Alternate	1 Year	2023 - 2024
Christopher Bianco	ZBA Counsel	1 Year	2023 - 2024

Trustee McHeffey asked the Board to approve appointments to the Ethics Board.

Upon a motion by Trustee McHeffey, seconded by Trustee Brinkman, and unanimously carried, the Board approved the following appointments to the Ethics Board:

Elizabeth Marino	Chairperson/Member	1 Year	2023 - 2024
Frank Ambrosio	Member	1 Year	2023 - 2024
Steve Fuoco	Member	1 Year	2023 - 2024
Brian T. Egan	Counsel	1 Year	2023 - 2024

Trustee McHeffey asked the Board to approve CDA Board appointments.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the CDA Board:

Donald Wachsmuth	Chairperson/Member	1 Year	2023 - 2024
Patrick McHeffey	Member/Liaison	1 Year	2023 - 2024
Toni Dean	Member	1 Year	2023 - 2024
Camillo Salazar	Member	1 Year	2023 - 2024
Kaetlyn Jackson	Member	1 Year	2023 - 2024
Margaret Proscia	Alternate	1 Year	2023 - 2024

Trustee Carillo arrived at the meeting at 6:03 p.m.

Trustee Ferb asked the Board to approve Climate Smart Task Force appointments.

Upon a motion by Trustee Ferb, seconded by Trustee Brinkman, and unanimously carried, the Board approved the following appointments to the Climate Smart Task Force:

Joseph Keyes	Chairperson	5 Years	2021 - 2026
Lori B. Devlin	Coordinator	5 Years	2021 - 2026
Kaetlyn Jackson	Member	5 Years	2021 - 2026
Nick Rosenberg	Member	5 Years	2021 - 2026
Lacey Keefer	Member	4 Years	2021- 2025
Jonathan Keyes	Member	3 Years	2021 - 2024
Paula Murphy	Member	2 Years	2023 - 2028

Trustee McHeffey asked the Board to approve Conservation Tree Committee appointments.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board approved the following appointments to the Conservation Tree Committee:

Paula Murphy	Chairperson	2 Years	2023 - 2025
Patrick McHeffey	Liaison/Member	2 Years	2022 - 2024
Lori B. Devlin	Member	2 Years	2023 - 2025
Susan Lienau	Member	2 Years	2022 - 2024
John Bogack	Member	2 Years	2023 - 2025
Brendan Clinch	Member	2 Years	2022 - 2024
Betsy Smith	Landscape Architect	2 Years	2023 - 2025

Deputy Mayor Krieger asked the Board to adopt standards.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee McHeffey, and unanimously carried, the Board adopted the standards of the New York Rating Organization of the New York Board of Fire Underwriters pursuant to Local Law #17-1984.

Trustee Carillo asked the Board to set the date of the Annual Organization Meeting.

Upon a motion by Trustee Carillo, seconded by Trustee McHeffey, and unanimously carried, the Board resolved that the Annual Organization Meeting of the Board of Trustees of the Village of Patchogue would be held in the Municipal Building on the first Monday in April at 6:00 p.m. (or at the discretion of the Board of Trustees, as soon as practicable thereafter, but not later than April 30th).

Deputy Mayor Krieger asked the Board to authorize conference/school attendance.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board resolved that the following Officers and Employees are hereby authorized to attend the following schools during the coming year:

Conference of Mayors Annual Meeting
Mayor, Trustees, Village Clerk, Treasurer

Training School for Fiscal Officers, Municipal Clerks and Municipal Officers
Village Clerk and Village Treasurer

NYS Magistrates and Court Clerks Association Conference
Village Justice and Court Clerks

NYS Planning Federation Conference
Planning and Zoning Board Members and Planning Board Coordinator

NYCOM Planning and Zoning Training
Planning and Zoning Board Members and Planning Board Coordinator and staff

Trustee Carillo asked the Board to authorize school attendance.

Upon a motion by Trustee Carillo, seconded by Trustee Ferb, and unanimously carried, the Board resolved that the following Officers and Employees are hereby authorized to attend the following schools during the coming year:

Eastern States Building Officials School and NYS Building Officials Schools
Building Inspector

Annual Public Works School
Highway Superintendent and/or Foreman

Trustee Ferb asked the Board to adopt an Investment Policy.

Upon a motion by Trustee Ferb, seconded by Trustee McHeffey, and unanimously carried, the Board adopted the Investment Policy for the Village of Patchogue, which includes: Dime Bank, Bank of America, Chase, Capital One Bank and MBIA Class as depositories for Village Funds.

Trustee Ferb asked the Board to approve bonding and bond amounts for Village Officials.

Upon a motion by Trustee Ferb, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval for the following Village Officials to be bonded and the respective bond amounts be as read:

Village Justice	Patricia K. Romeo	\$300,000.00
Village Acting Justice	Kerri Lechtrecker	\$300,000.00
Village Treasurer	Ronald M. Krawczyk	\$300,000.00
Deputy Village Treasurer	Joanne Ruggiero	\$300,000.00
Village Clerk	Lori B. Devlin	\$300,000.00*
Deputy Village Clerk	Valerie L. Braile	\$300,000.00

*(Bonded at the amount of the tax roll.)

Trustee Brinkman asked the Board to set the dates of the Regular Meetings of the Board of Trustees.

Upon a motion by Trustee Brinkman, seconded by Trustee McHeffey, and unanimously carried, the Board resolved that the Regular Meeting of the Board of Trustees of the Village of Patchogue be held in the Municipal Building on the second and fourth Mondays of the month at 6:00 p.m. with the exception of August – one meeting only on the fourth Monday of the month and December – one meeting only on the second Monday of the month. If the meeting date falls on a “Holiday Monday”, it will be held on Tuesday.

Trustee McHeffey asked the Board designate an official weekly newspaper.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board designated that the Long Island Advance be the official weekly newspaper of the Village of Patchogue.

Trustee McHeffey asked the Board to designate an official daily newspaper.

Upon a motion by Trustee McHeffey, seconded by Trustee Ferb, and unanimously carried, the Board designated that Newsday be the official daily newspaper of the Village of Patchogue.

Trustee Carillo asked the Board to set the Village mileage reimbursement rate.

Upon a motion by Trustee Carillo, seconded by Trustee Ferb, and unanimously carried, the Board resolved that the Village mileage reimbursement rate coincide with the IRS reimbursement rate.

Trustee Carillo asked the Board to approve the Village Policy Handbook.

Upon a motion by Trustee Carillo, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval that the Village Policy Handbook be adopted pending revision and update to incorporate 2023 New York State mandates and approval by the Village Attorney.

Trustee Carillo asked the Board to approve the Village Fee Schedule.

Upon a motion by Trustee Carillo, seconded by Trustee Ferb, and unanimously carried, the Board granted approval that the Village Fee Schedule for 2023 be adopted as written.

Upon a motion made by Trustee Ferb, seconded by Trustee Brinkman, and unanimously carried, the meeting was adjourned at 6:09 p.m.

vp

Signed _____
Lori B. Devlin, Village Clerk