

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
MINUTES FOR MEETING OF
March 4, 2021
6:00 P.M.

Present: Donald Wachsmuth, Toni Dean, Susan Brinkman, Patrick McHeffey, Javier Kinghorn, Kaetlyn Jackson

Also Present: Marian Russo

Call meeting to Order at 6:02 pm

- I. Pledge of Allegiance
- II. Approval of Minutes
 - a. Motion to approve Minutes of February 4, 2021, motion made by Member Patrick McHeffey seconded by Susan Brinkman, vote, motion carries.
- III. Financial Report –
 - a. Section 8
 - i. T Reilly worked with accountant Michele Yen to close the Section 8 program for the calendar year the REAC Report was filed on February 27, 2021.
 - b. CDBG
- IV. CDBG Project/Budget Lines
 - a. Handicapped Ramp- Progress report
 - b. Church Street Sidewalks: Project description for Town of Brookhaven provided for a project total of \$179,141.10
 - i. Proposals from DeAI Concrete Corp:
 - i. Estimate 538-South Side of Church Street from Railroad Avenue going east approximately 500 feet: \$101,425.30
 - ii. Estimate 537-North side of Church Street from Railroad Avenue approximately 250 feet: \$55,308.30
 - iii. Estimate 541 – North Side at 21 Church Street – 70 linear feet of sidewalk and 90 linear feet of curb: \$12,529.70
 - iv. Motion to approve proposals 538, 537, and 541 of DeAI Concrete in the total sum of \$169,263.30 by Member Toni Dean 2nd Member Susan Brinkman, vote, motion carried.
 - v. Motion authorizing Marian Russo to submit a project description to the Town of Brookhaven for the Church Street Project for the sum of \$179,141.10 which sum represents \$16,641.10 from FY2018; \$112,500 from FY2019 and \$50,000 from FY2020 CDBG Budgets. Motion made by Member Kaetlyn Jackson, seconded by member Patrick McHeffey, vote, motion carries.
 - c. 2021 Projects –
 - i. Discussion about projects
 - i. Rider Avenue and Main Street in the sum of \$50,000.00
 - ii. ADA Compliant trail from 380 Bay Avenue to Garden: \$7,000.00
 - iii. ADA Portion of Village Website: \$10,000
 - a. S Brinkman stated to put this funding to another project, they will try for other funding for this.
 - iv. Two Solar Charging Stations with Bench \$12,000 – location to be determined by Village
 - a. Discussion in regards the locations for charging stations

- v. Public Art: Cast Iron Archway at Theatre Walkway \$33,500.00
 - a. add 10,000 to the archway from the ADA portion of the website.
- vi. The CDA board members asks for more time for discussion on projects. M Russo to poll the board for approval in regards to CDBG 2021 Projects and Budgets. The board will be polled for approval.

V. Section 8

- a. Town of Brookhaven Waiting List opening on March 8th until March 12th. The application can be found at Brookhavenny.gov. Long Island Housing partnership also has a mortgage and rental arrears assistance program for anyone in need of assistance.
- b. Motion to approve payment to MRI for License Renewal for Happy Software used in the administration of the Section 8 program in the sum of \$6,412.49 motion made by Member Toni Dean, seconded by Javier Kinghorn, vote, motion carries.
- c. Long Island Housing Services Webinar on Housing Choice Voucher Renter's rights.

VI. Public Authority

- a. Public Hearing on 2022-2025 budget
 - i. Public Hearing - M Russo read the Public Hearing notice in regards to the 2022-2025 Budget.
- b. Motion to adopt budget as presented motion made by Member Susan Brinkman seconded by Member Patrick McHeffey, vote, motion carries.
- c. Review of Mission Statement and Performance Measurement
 - i. Board to review to include new and current ideas to be presented and discussed at Aprils Board meeting.

VII. Other Business:

- a. Amy Russo not interning she accepted a position with Robert Calarco's office
- b. Report on Vaccines – the CDA was able to book vaccine appointments for the local community. We received an allocation of about 100 appointments. The section 8 participants over 65 were assisted with scheduling Vaccine appointments and also additional Village residents received appointments. M Russo is continuing to lobby for additional locations in Patchogue.

VIII. Public to be heard

- IX. Motion to adjourn made by Member Patrick McHeffey seconded by Member Toni Dean, vote, all in favor.

- X. Meeting adjourned at 7:18 pm

Next Meeting April 1, 2021