

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY  
MINUTES FOR MEETING OF  
March 2, 2023  
6:00 P.M.

CDA Meeting

Present: Donald Wachsmuth, Toni Dean, Patrick McHeffey, Kaetlyn Jackson, Camilo Salazar, Margherita Proscia

Also Present: Marian Russo, Teresa Reilly

Call the meeting to order at 6:18 pm

- I. Pledge of Allegiance
- II. Audit Committee Meeting
- III. Governance Committee Meeting
- IV. Approval of Minutes of regular CDA Meeting
  - a. Motion to approve Minutes of February 2, 2023 motion made by Member Kaetlyn Jackson, seconded by Member Camilo Salazar, vote, motion carried.
- V. Financial Report
  - a. Section 8 and CDBG Report
- VI. CDBG Project/Budget Lines
  - a. FY23 CDBG Budget
  - b. Public Hearing Comments
  - c. Recommended Public Improvement Projects for FY2023
    - i. Installation of Archway at the Main Street entrance to the Theatre Walkway in the sum of \$32,452.00
    - ii. Improvements to sidewalks and tree pits from 90-124 East Main Street in the sum of \$90,055.35 to be funded with \$57,694.00 from FY23 and \$32,361.00 of unexpended funds from FY21
    - iii. Improvements to the sidewalk at 21 Church Street in the sum of \$27,062.44 to be funded with \$22,354.00 from FY23 and \$4,708.00 of unexpended funds from FY22.
  - d. Resolution adopting FY2023 CDBG Budget and authorizing Marian Russo to submit applications to the Town of Brookhaven as follows:
    - iv. Administration \$15,000.00
    - v. Housing Referral \$22,500.00
    - vi. Sidewalk Improvement Projects
      1. Theatre Archway Installation \$32,452.00
      2. 90-124 East Main Street Sidewalks \$57,694.00 and \$32,361.00 in FY21 unexpended funds
      3. 21 Church Street sidewalks \$22,354.00 and \$4,708.00 in FY22 unexpended funds
    - vii. Motion for M Russo to apply CDBG funding as described above made by Member Kaetlyn Jackson, seconded by Member Toni Dean, vote, all in favor, motion carried.

- e. Rider Avenue and Main Street Project –
  - ii. Request approval to award the sidewalk improvements at Rider and Main to DeAl Concrete Corp in an amount not to exceed \$45,738.64. Motion made by Member Camilo Salazar, seconded by Member Kaetlyn Jackson, vote, all in favor, Motion carried.
  - iii. Promenade of the Arts Archway – M Russo is waiting for Spirit Iron works to set a date for the CDA

VII. Section 8:

- a. Executive Director Report
  - i. Discussion in regards to the Covid food stamp funding ending. Some of our participants are experiencing deep cuts to their food stamps.
- b. Request approval to pay the Annual Happy Subscription Fee in the sum of \$6,604.92 to be paid out Section 8 Administrative Fees. Motion by member Toni Dean, seconded by Member Kaetlyn Jackson, vote, all in favor, motion carried.

VIII. Public Authority

- a. Presentation of proposed Patchogue CDA Public Authority Budget for fiscal years 2024-2027
- b. Public Hearing for Patchogue CDA Public Authority Budget for fiscal years 2024-2027 FY24 – June 1 to May 31.
- c. Adoption of Patchogue CDA Public Authority Budget for fiscal years 2024-2027, motion to adopt the budget made by Member Toni Dean, seconded by Member Camilo Salazar, vote, all in favor, motion carried.

IX. Other Business:

- a. M Russo presented to the Village Board of Trustees on Monday night. Trustee P. McHeffey says it is valuable for the CDA to present updates as to what the CDA is doing within the Village.
- b. M Russo went to the Town of Brookhaven Public hearing for CDBG funding. M Russo spoke to the funding we are requesting and also spoke about the Village CDA Long Range plan.

X. Public to be heard

- XI. Motion to adjourn made by Member Kaetlyn Jackson, seconded by Member Toni Dean, all in favor.

- XII. Meeting adjourned at 6:54 pm

Next Meeting April 6, 2023