

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY  
MINUTES FOR MEETING OF  
February 2, 2023  
6:00 P.M.

CDA Meeting –

Present: Donald Wachsmuth, Toni Dean, ~~Patrick McHefey~~, Kaetlyn Jackson, ~~Camilo Salazar~~,  
Margherita Proscia

Also Present: Marian Russo, ~~Teresa Reilly~~

Call the meeting to order: 6:06 pm

- I. Pledge of Allegiance
- II. Approval of Minutes of regular CDA Meeting
  - a. Motion to approve Minutes of January 5, 2023 made by Member Caitlyn Jackson seconded by Member Toni Dean, vote, all in favor, motion carried.
- III. Financial Report
  - a. Section 8 and CDBG Report- postponed due to T Reilly absence
- IV. CDBG Project/Budget Lines
  - a. Review Updated Draft Long Range Plan – Kaetlyn Jackson  
Request approval of a resolution adopting the Village of Patchogue Community Development Agency Community Development Block Grant Program Five-Year Plan 2023-2028. Motion made to adopt the Village CDA CDBG- 5 Year plan motion made by Member Toni Dean, seconded by Margherita Proscia, vote, all in favor, motion carried.
  - b. Discuss priority projects for FY2023-
    1. M Russo reviews the funding available from prior years to incorporate these funds into the current and upcoming projects to utilize all funding. There is project funding of \$45,000.00 for the installation of the Archway.
    2. M Russo received a request for next year to do part of the sidewalks on South Ocean Ave. The CDA is only able to complete sidewalks on one side. Discussion about historical curbs and how to preserve them or move them to another project area.
    3. 380 Bay Ave Parks and Recreation/Senior Center- Gazabo
  - c. Town of Brookhaven important dates for CDBG project funding
    - i. Applications available February 1, 2023
    - ii. Applications due on March 3, 2023
    - iii. Town of Brookhaven Public Hearing on 5-year plan including FY 23 budget on March 1, 2023.
  - d. Rider Avenue and Main Street Project – Status Report- No update
  - e. Promenade of the Arts Archway – Status Report – the Engineer is working on the plans provided by Spirit Ironworks, The engineer will give an opinion on the design plans and do a site visit.
  - f. Improvements to 9-11 Memorial Park – The estimate for the project is \$4,800.00. M Russo will prepare the project description. The Town of Brookhaven will have to do an environmental. Kaetlyn Jackson spoke about volunteers doing the planting and to try to secure matching funds for the sand that will be needed.

- i. Request approval to allocate \$5,000.00 of existing 2021 funds for landscaping and other items for the improvement of the 9-11 Memorial Park and authorizing the Executive Director to submit an application to the Town of Brookhaven Department of Community Development and Housing and any other actions to complete the project. Motion to apply for funding made by Member Margherita Proscia seconded by Member Toni Dean, vote, all in favor, motion passes.

V. Section 8:

- a. Executive Director Report
  - i. Letter to participants that were selected in the Waiting list lottery have gone out.
  - ii. The CDA is receiving a lot of calls from the applicants of the lottery.

VI. Public Authority

- a. Audit is complete and was accepted by the Village Board
- b. Due to time constraints and clearing up issues with the audit, it was not possible to complete the public authority budget.
- c. Request a Resolution to set a Public Hearing for the 2024-2027 budget on March 2, 2023. Motion by Member Kaetlyn Jackson seconded by Member Margherita Proscia, vote, all in favor, motion carried.

VII. Other Business:

- a. Governance Committee and Audit Committee to be on the agenda for the March meeting.
- b. Member Donald Wachsmuth spoke about the excess sand at Shorefront Park and if the sand can be repurposed at Mascot Dock or other areas of the Village where sand is needed.

VIII. Public to be heard

- a. Member of the public spoke about the Shorefront Project – he stated he likes the giant limestone rocks that have been brought in. He is very excited about the Project.

IX. Motion to adjourn made by Member Toni Dean seconded by Member Kaetlyn Jackson.

X. Meeting adjourned at 6:30 pm

Next Meeting March 2, 2023