

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
MINUTES FOR MEETING OF
January 6, 2022
6:00 P.M.

CDA Meeting -

Present: Donald Wachsmuth, Toni Dean, Patrick McHeffey via phone, Javier Kinghorn, Kaetlyn Jackson, Camilo Salazar

Also Present: Marian Russo, Teresa Reilly

Call the meeting to order at 6:01 pm

- I. Pledge of Allegiance

- II. Approval of Minutes of regular CDA Meeting
 - a. Motion to approve Minutes of December 2, 2021, motion made by Member Toni Dean and Member Javier Kinghorn, vote, motion passes.

- III. Financial Report
 - a. Section 8 and CDBG Report- Financial report presented by T Reilly. The CDA Bank account signers have been updated to CDA Chairman Donald Wachsmuth and Deputy Treasurer Joanne Ruggiero
 - b. Audit to be approved/adopted by the Village Board on January 10, 2022. Discussion about the Audit being adopted by the Village Board of Trustees first and then the CDA Board.

- IV. CDBG Project/Budget Lines
 - a. Resolution to set Public Hearing for FY2022 CDBG Budget – Motion to set a public hearing on February 3, 2022 for public input into selection of projects for FY2022.
 - i. Discussion about the Long Island Advance ad. Half page or full-page ad listing the CDA's previous projects that were completed with CDBG funds. Try to include Kaetlyn's page she created with projects listed. M. Russo to ask LI Advance to pull some article pictures to include on the announcement ad of the public hearing. There is also official information that needs to go in the ad.
 - ii. C. Salazar will translate information for the ad into Spanish.
 - iii. Motion to set the public hearing for Feb 3, 2022 motion made by Kaetlyn Jackson seconded by Member Toni Dean, vote, motion passes.
 - b. Review Updated Draft Long Range Plan –
 - i. Updates were made to the Long-Range plan to include the Library projects- M. Russo added a section to include the economic development, recreation environment, public art and added one to include Low-Mod clientele. Those are the areas that are specific to those individuals.
 - ii. Since the board last met M Russo met with the Village parks and Recreation Dept Joe Keyes and Maria Guistizia and they were interested in the story walk project and the music in the parks. Parks and Rec has music equipment installed already in Belzak Park on Lakeland Ave.
 - iii. The CDA's next steps are prioritizing the projects, the five-year plan is not to be adopted until 2023. We will continue to update and prioritize the projects.
 - c. Review Budget History –there is one change to be made- the fourth column has to be changed from projected to actual. We may want to hold some money for smaller projects:
 - i. M Russo spoke with Superintendent of public works Joe Dean and Mayor Pontieri about doing some ADA Ramps in other areas such as Terry Street, on the north side east

between Taylor Lane and Rider Ave. The ramps need to be replaced; they are not up to code. This is a widely used area. There are approximately 6 Ramps in the area estimated around \$5,000.00 each so it would be about \$30,000 to do that project.

- ii. M Russo is recommending an increase to the Budget amount for The Roe Archway Project set to start in 2022 an increase in the budget to \$35,000, the CDA initially set aside \$22,500 M Russo is concerned about the cost of the Archway may have gone up due to increases in material. This project will not begin until April or May of 2023. When the Staudinger Arch was done there were surprises when they started digging. The Roe walkway was a CDA project we know what is under ground in the area.
- iii. M Russo also recommended we pick up one of the partner projects with the remaining available funds.
- d. Discuss priority projects for FY2022
 - i. If we have \$77,500 available, we commit \$35,000 to complete the ramps and the remainder of funds to complete a project recommended by a community partner.
 - ii. M Russo to be pricing out projects, also checking with DeAl in regards to any changes contract prices.
- e. Rider Avenue and Main Street Project – Status Report
 - i. The Village is waiting on date from Senator Weik’s office, the Village had received a grant of \$120,000 to purchase the equipment for the lights, this is part of that project. There will be a kickoff meeting to address questions and set the project schedule. M. Russo waiting on release of funds from the Town of Brookhaven.

V. Section 8:

- a. Covid Waivers for Section 8 ended on December 31, 2021.
 - i. Waivers expired on December 31, 2021, no need to update waivers, we have been completing inspections on time.
- b. Termination action resulted in settlement
 - i. Participant had legal counsel and there was a settlement. The CDA and participants came to an agreement. The participants husband will no longer be allowed to interact with CDA office staff and inspector when we enter the property for annual inspections.
- c. The Section 8 numbers are up and down. Participants in the Village are struggling to find apartments in the village. Some of our participants are moving out of the Village. We also have new landlords purchasing property and increasing rents. Some participants have to move because they cannot afford the increases and some participants cannot afford the annual increases.
 - i. The CDA can try to connect with current landlords and recruit new landlords to the Section 8 program.

VI. Public Authority

- a. Resolution to set a Public Hearing for the 2023-2026 budget on February 3, 2022. Motion by Member Kaetlyn Jackson seconded by Member Toni Dean, vote, All in favor, resolution passes.

VII. Other Business:

- a. Pedestrian Safety Program- Safety Vests are being collected for pedestrians from local business to hand out to the community due to the recent accidents within the Village. Approx. 400 vests have been collected and 300 more promised to the Village. M Russo is working with P. McHeffey, Joe Keyes, Liz Carrillo met with the Library as well as the COPE Officer from the 5th Precinct. Vests and blinking lights be handed out to restaurant workers that ride bicycles or walk to work. The Library is doing a program to help enhance the importance of pedestrians walking at night including making reflective patches for jackets and clothing. To be coordinated by the COAD. This is a really good program we can try to change things in the immediate and then advocate to the state for looking at pedestrian safety in the Village. The west side of 112 has no street lights and DPW is checking the lights at the crosswalks.
- b. Discussion about the Board meeting time adjustment for Camilo Salazar requests the meeting be moved back to 6:30 due to his schedule until the end of the semester. Motion made by Toni Dean seconded by member Javier Kinghorn, vote motion carries to move the meetings to 6:30 pm.

VIII. Public to be heard

a. None

IX. Motion to adjourn by Member Kaetlyn Jackson seconded by Member Javier Kinghorn, vote, meeting adjourned.

X. Meeting adjourned at 6:46 pm

Next Meeting February 3, 2022