

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on May 6, 2010.

1. Meeting was called to order at 7:03 p.m. by Chair David L. Reese also present were Members Joseph E. Keyes, Jr., Toni Dean, Ernest Swinson and Donald R. Wachsmuth. Also attending was, Executive Director Marian H. Russo. Chair Reese declared a quorum.
2. Village Clerk Patricia Seal sworn in David L. Reese as Chair, Donald R. Wachsmuth, Toni Dean, Joseph E. Keyes, Jr., and Ernest C Swinson as CDA Board Members.
3. Minutes:
 - i. Minutes of April 1, 2010 were presented by M. Russo.

Discussion ensued.

Motion by J. Keyes and E. Swinson to approve minutes with the minor correction as discussed, motion carried.

4. CDBG Project/ Budget Lines - report by M. Russo

M. Russo stated that she would not be going through each budget line at this meeting but would give a report on projects. M. Russo stated that if there were members of the Board that would like to meet with her to discuss each line that they could contact her to set up a meeting.

- i. Bay Avenue Community Center - report by Member Keyes

J. Keyes stated that the Village bids for the Community Center came back to high and the Village's has McClave Engineering down scaling the entire project. J. Keyes stated that the Village was seeking the CDA to help pay for the ADA compliant bathrooms.

M. Russo stated that the CDA could only fund things that were open to the public and that we could not fund anything that had to do with the general operation of government.

Discussion ensued.

- ii. Bay Avenue Sidewalk Project Fiscal Year 2008 -report by M. Russo

M. Russo stated that she had to get her own clearance from the State Historic Preservation Office. M. Russo stated that she had received a response less than a month and now was waiting for Suffolk County Community Development to give a release of funds for the project. M. Russo stated that the County had to do a public notice with a 30 day response from public and after that we should receive a release.

Chair Reese asked how long the project would take after the release of funds. M. Russo stated that she was not sure it could take one to two weeks because we did not have to go out to bid because it was going through Suffolk County contract.

Discussion ensued.

- iii. Façade Improvement Program - Report by M. Russo

M. Russo stated that the project went to bid and so far only one company picked up the bid. M. Russo stated that she did reach out to minority and women enterprises but no one had picked them up.

M. Russo stated that she was following the Village's bidding procedures and they require a performance bond. M. Russo stated that for some small companies that getting a performance bond could be an issue. M. Russo stated that she met with the Village attorney Brian Egan and the Village's insurance agent Edward Hughes from Pilger Skidmore Associated to discuss this. M. Russo stated under the

general municipal law we do have to have a performance bond but we can accept a deposit held in escrow by the Village pending the completion of the project. M. Russo stated since the maximum for this project would be approximately \$50,000 it was acceptable to Brian Egan to accept a performance bond at 50% of the bid amount or a deposit with Village Treasurer at 50% of the bid amount.

Discussion ensued.

D. Wachsmuth and J. Keyes made a motion to permit a performance bond at 50% of the bid amount or a deposit at the Village Treasurer at 50% of the bid amount, motion was carried.

iv. Roe Walkway - report by M. Russo

M. Russo stated that she had received the final plans today.

M. Russo asked the Board for approval to go out to bid once the specs were ready.

Discussion ensued

Chair Reese asked the Board to allow M. Russo to go out to bid.

J. Keyes and E. Swinson to allow the Executive Director to go out to bid on the Roe Walkway project, motion carried.

v. Shorefront Park Bathrooms - report by M. Russo

M. Russo stated that she went to a final walkthrough and everything looked great except there was access to the hoses to the faucets and the electric outlet to the three automatic sinks. M. Russo stated that there was a proposal on lav guards for \$4,000 to install three but the engineer felt that was too high.

M. Russo stated that the engineer asked the contractor to adjust the pricing since the outlets do not have to be moved. M. Russo stated that the price came down to \$2,000 for three lav guards

D. Wachsmuth asked if the guards would obstruct wheelchairs. M. Russo stated no.

Discussion ensued.

M. Russo stated that she was waiting for a decision from the Village Board regarding the cameras.

Discussion ensued.

vi. Shorefront Park Playground- report by M. Russo.

M. Russo stated that the engineers were working on preparing the bid packets for the labor of the installation of the playground equipment.

Chair Reese asked the Board for a motion to allow M. Russo to go out to bid on the playground equipment installation.

E. Swinson and D. Wachsmuth to allow M. Russo to go out to bid on the playground equipment installation, motion was carried.

5. Section 8 - report by M. Russo

i. Utilization Report - report by M. Russo

M. Russo explained the utilization report to the Board.

Discussion ensued.

M. Russo stated that we had issued one family a voucher who was being

assisted through Concern for Independent Living. M. Russo stated that this particular family was in the process of moving out of where he was living because the apartment complex, Main Street LI, LLC was not doing any repairs.

Discussion ensued.

- ii. SEMAP - report by M. Russo
M. Russo stated there was no report because it was too early in the month.

Discussion ensued.

- iii. Executive Session

Chair Reese asked the Board to go into executive session at 7:45 p.m. to discuss personnel issues.

Chair Reese ended executive session and reopened public meeting at 8:07 p.m.

Chair Reese asked J. Keyes to act as Chair because he had to attend to other business. J. Keyes accepted.

Acting Chair Keyes asked the Board to approve C. Maldonado's raise in line with the collective bargaining agreement effective May 6, 2010.

E. Swinson and T. Dean made a motion to approve C. Maldonado's raise in line with the collective bargaining agreement effective May 6, 2010, motion carried.

6. Other Business

- i. E. Swinson stated that after hearing about the sound problems at the Shorefront Park Bandshell he did find a company, Sonics Acoustic Foam that is green because they are made out of recycled glass.

E. Swinson discussed the pricing of the baffles.

Acting Chair Keyes asked how much would the Bandshell need. E. Swinson stated that it would need approximately 30% of floor space but would need the square footage of the Bandshell to determine the number of baffles needed.

Acting Chair Keyes asked how the baffles would be fastened. E. Swinson stated that they would suspend from the ceiling at a 30 to 45 degree angle to catch the reflecting sound waves.

Discussion ensued.

E. Swinson felt there was no covering needed for the floor or the back wall.

Discussion ensued.

- ii. Next meeting June 3, 2010.

- 7. Adjournment – Motion by T. Dean and D. Wachsmuth to adjourn, motion carried. Meeting adjourned at 8:20 pm.

Respectfully submitted,

Marian H. Russo, Executive Director