

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on January 12, 2010.

1. Meeting was called to order at 2:30 p.m. by Chair Joseph E. Keyes, Jr., also present were Members David Reese, Lori Devlin and Francis Buscemi. Also attending was, Account Clerk Veronica Harris. Chair Keyes, Jr. declared a quorum.
2. Minutes:
  - i. Minutes of November 3, 2009 were presented by Chairman Keyes. Motion by D. Reese and F. Buscemi to approve minutes, motion carried.
  - ii. Minutes of November 3, 2009 were presented by Chairman Keyes. Motion by L. Devlin and F. Buscemi to approve minutes, motion carried.
  - iii. Minutes of December 21, 2009 were presented by Chairman Keyes.

Discussion ensued.

Motion by D. Reese and F. Buscemi to approve minutes subject to changes, motion carried.

3. Public Improvement Project
  - i. V. Harris presented an invoice from Bayview Custom Construction Corp. for \$32,124.92. to be paid upon Board approval.

Brief discussion ensued.

Motion by D. Reese and F. Buscemi to approve the invoice from Bayview Custom Construction Corp. for \$32,124.92 motion was carried.

- ii. Roe Walkway - Report by Chairman Keyes.

Chairman Keyes stated that Bill Miller was working on the design for the concrete and possible would have it completed by the end of the week. Also, Ms. Russo anticipates having the project out to bid by the end of the month.

4. Section 8 - report by M. Russo
  - i. Utilization Report - report by V. Harris

V. Harris stated that Fiscal Year 2010 funding still has not been approved and was informed by HUD to use 2009 funding levels. V. Harris stated that we were at 100% of funds utilized for the month of January. Discussion ensued.

- ii. SEMAP - report by V. Harris
- V. Harris stated that we had improved our reporting rate from 95% to 97%. Also, it seems that we had fixed the problem of the inspection module with the HAPPY Software.

Discussion ensued.

5. Other Business
  - i. Chairman Keyes asked the Board to approve the Village of Patchogue CDA Procurement Policy.

Discussion ensued.

Motion by F. Buscemi and D. Reese to approve the Village of Patchogue Community Development Agency Procurement Policy with the corrections discussed. Motion was carried.

- ii. Chairman Keyes asked the Board to go into executive session. Motion by D. Reese and F. Buscemi to go into executive session. Motion carried.

Motion by D. Reese and F. Buscemi to reopen public meeting. Motion carried.

Chairman Keyes asked the Board for a motion to approve an extension of

the accumulated vacation time for Veronica Harris until August 1, 2010.  
Motion by L. Devlin and D. Reese, motion carried.

- iii. Chairman Keyes stated perhaps the Board at a later date could discuss purchasing some of the items that Porter Falcon from Falcon Audio Video had recommended for the Bandshell.

Discussion ensued.

6. Adjournment – Motion by D. Reese and F. Buscemi to adjourn, motion carried. Meeting adjourned at 2:47 pm.

Respectfully submitted,

Marian H. Russo, Executive Director