

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on April 1, 2010.

1. Meeting was called to order at 7:01 p.m. by Chair Joseph E. Keyes, Jr., also present were Members David L. Reese, Lori Devlin, Francis Buscemi and Ernie Swinson. Also attending was, Executive Director Marian H. Russo. Chair Keyes declared a quorum.

2. Minutes:

- i. Minutes of March 4, 2010 were presented by M. Russo.

Motion by D. Reese and F. Buscemi to approve minutes, motion carried.

3. Chair Keyes congratulated Member Buscemi on the new position on the Zoning Board and thanked him for serving on the CDA Board. Also, that this would be Member Devlin's last meeting with the CDA Board and thanked her for serving on the Board.

Chair Keyes stated that this would be his last meeting as Chair of the Board and he would take Members Devlin's position as the Trustee liaison for the CDA Board. Chair Keyes asked Member Reese if he would like to be Chair. Member Reese stated that he would take the Chair position on an interim bases until someone else could step forward. Member Reese stated that he could not take the Chair position permanently because of personal family reasons that he would be out of town and would interfere with the CDA meeting.

Member Reese made a motion for thanking Member Devlin and Member Buscemi for their service to this Board and to other members. Motion was seconded by Member Swinson, motion carried.

4. CDBG Project/ Budget Lines - report by M. Russo

- i. Bandshell project - report by M. Russo

M. Russo stated that Chair Keyes email her regarding the sound engineer Porter Falcon, but she did not have the chance to follow up with Mr. Falcon. M. Russo stated that the Parks Department was looking into the floor covering and that it would be their costs.

Discussion ensued.

- ii. Bay Avenue Community Center - report by Chair Keyes

Chair Keyes stated that the bids for the project came in far beyond what the Village wanted to spend. Chair Keyes stated that he had met with Long Island Builders Institute with the Mayor and Joseph Dean, Superintendent of DPW. Chair Keyes stated that within the next two three weeks the Village should know if Long Island Builders Institute would be able to accomplish.

Brief discussion.

Chair Keyes stated that the Village may not need the CDA funding but would like the Board to hold on transferring any funds until it was certain. Board agreed.

- iii. Bay Avenue Sidewalk Project Fiscal Year 2008 -report by M. Russo

M. Russo stated that she spoke with the Town of Brookhaven and they indicated that they should have an answer from the State Historic Preservation Office in 10 days.

Discussion ensued.

- iv. Façade Improvement Program - Report by M. Russo

M. Russo stated that work was being done on the Budget Buy and Sell building and what we have determined was the CDA could bid out the signage and the awnings.

Discussion ensued.

M. Russo stated that if we could come up with a plan for the signage that comes off the building we could add that to the bid as an alternate.

Motion by J. Keyes and E. Swinson to allow M. Russo to go out to bid for the signage and awnings for the Budget Buy and Sell building, motion carried.

v. Roe Walkway - report by M. Russo

M. Russo stated that she had seen the color of the concrete.

Chair Keyes asked if the driveway part was going to be different than the slate. M. Russo stated that she would have to ask Bill Miller.

E. Swinson asked if there was a sealant on the concrete because it looked like there was a sheen to the sample that he reviewed. M. Russo stated that she was not sure.

Discussion ensued.

vi. Shorefront Park Bathrooms - report by M. Russo

M. Russo stated that the contractors would be done tomorrow and that asked Steven Uccellini to do a final walkthrough and punch list.

Discussion ensued.

L. Devlin stated that she would contact Paula Murphy to come up with a landscaping design.

Discussion ensued regarding security cameras.

L. Devlin stated that she would contact M. Russo and the Board to set up a meeting to discuss the security cameras.

vii. Shorefront Park Playground- report by M. Russo.

M. Russo stated that she met with the supplier, Bob Brown from American Recreation and he indicated to her that she could do the bid package. M. Russo stated that Mr. Brown sent her a sample of a bid package which was done by an engineer. Also, J. Dean, Superintendent of DPW came to her indicating that he wants the playground installed in such a way that it would raise the ground covering to approximately one foot.

M. Russo asked the Board for their approval to get an engineer to prepare the plans to go out to bid.

Discussion ensued.

M. Russo stated that she would like the Board to make a motion to authorize her to hire Bowne & Sons as engineers for bidding out the labor on the playground installation.

L. Devlin and F. Buscemi made a motion to authorize M. Russo to hire Bowne & Sons engineering for bidding out the labor on the playground installation, motion carried.

Chair Keyes stated that he would like Bowne & Sons engineering to talk to Superintendent Dean to find out what the intentions may or may not be for the park and how it related to the playground.

5. Section 8 - report by M. Russo

i. Utilization Report - report by M. Russo

M. Russo stated that the report was not completed because it was too early

in the month.

- ii. SEMAP - report by M. Russo  
M. Russo stated that we were holding three rent payments from Main Street LI, LLC for repairs.

6. Public Authority - report by M. Russo

- i. M. Russo stated that there would be a special training in Albany if any of the Board members would like to attend.

Chair Keyes asked M. Russo when E. Swinson would have to attend training. M. Russo stated that E. Swinson has one year from coming onto the Board to get training.

M. Russo stated that they may have training in the Fall in New York City.

Brief discussion ensued.

- ii. M. Russo stated that the office was in need of a new shredder because we have obligations under Federal Guidelines.

M. Russo presented prices and models of four shredders.

Discussion ensued.

D. Reese and E. Swinson made a motion to approve the purchase and payment of the Fellowes C-320C heavy duty shredder at a cost not to exceed \$989.99, motion was carried.

- iii. M. Russo presented an invoice from HAPPY Software, Inc. for \$2,696 which was an annual renewal for software support for the Section 8 program.

D. Reese and F. Buscemi to approve payment from HAPPY Software, Inc. for \$2,696, motion carried.

7. Other Business

- i. D. Reese asked if we could start selecting dates for pictures.

Discussion ensued regarding what improvements that was done throughout the Village.

- ii. Next meeting May 6, 2010.

8. Adjournment – Motion by D. Reese and F. Buscemi to adjourn, motion carried. Meeting adjourned at 8:00 pm.

Respectfully submitted,

Marian H. Russo, Executive Director