

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on March 5, 2009.

1. Meeting was called to order at 7:15 p.m. by Chair Patricia Romeo. Also present were Members David Reese, Joseph Keyes, Kevin Toolan, Lori Devlin and Alternate Member Frank Buscemi. Also attending was, Executive Director Marian H. Russo. Chair Romeo declared a quorum.
2. Approval of Minutes:
  - i. Minutes of January 6, 2009 meeting were presented by M. Russo. Motion by K. Toolan and D. Reese to accept as presented, motion carried.
3. Public Improvement Projects
  - i. Roe Walkway – Report by M. Russo –
    - i. A preliminary design by JR Holzmacher was presented to the Board. Ms. Russo stated that there would be an alternate for brick pavers and stampcrete. Also, Charlie Baker, President of the Patchogue Chamber of Commerce asked that a lot of the benches be removed.

Charlie Baker, President of the Patchogue Chamber of Commerce recommended having at least one bench. Also, had considered lighting for the walkway. Also, we were also working with the library to have them install lighting on their building.

Ms. Russo stated that there was a notation for installation of one or two security cameras and perhaps link to the Patchogue Fire House. Also, recommended to the Board that for future projects that we would try to incorporate a security camera, budget allowed.

Ms. Russo recommended having a delineated walkway that would be closer to the library.

Member Reese asked Ms. Russo what the time frame was for the project. Ms. Russo stated that she would like the bid package ready by the end of March and bid by April.

Discussion ensued.

Board agreed not to rush to get the project done before the summer season. The Board agreed to award and start construction in September, 2009.

- ii. Shorefront Park Bathrooms - Report by M. Russo -
  - i. M. Russo informed the Board that she had discussed what would be needed with K. Datz, Parks Crew Leader. Also, would have the three engineering firms, AKRF, Sidney Boune, and JR Holzmacher to give us proposals.

M. Russo stated that by the April meeting or via email she would present the proposals to the Board to get the approval to start the design procedures.

M. Russo stated that some of the items that were discussed with K. Datz were fixed windows or having glass block, security cameras, changing the role up doors, electrical hand dryers; drains in the floor for easy clean up, hose bibs inside each side, slop skink. Smooth surfaces are easier to clean and having metal dividers for stalls do deteriorate because of the salt water, perhaps an alternate would be needed. Also, K. Datz requested that signage be installed when the project is started.
- iii. Furman Square - Report by M. Russo -
  - i. M. Russo stated that she met with John, the owner of the Dragon and Phoenix restaurant, which was where the mural located. M. Russo stated that he had many ideas one being to have something to reflect the history of the Village of Patchogue.

Board agreed to have an engineer look at the current mural to assess where the moisture was coming from. Member Devlin indicated she had experience with murals and that generally peeling paint is caused by moisture coming from the building. Member Devlin indicated she would look at the mural and give further opinion.

Discussion ensued.

M. Russo stated that there was a limited budget. M. Russo stated that would contact the Arts Council to see if they could handle the mural project rather than this Agency sending out an RFP. Also, would contact Suffolk County Community Development to see if that could be done.

The Board agreed.

Discussion ensued.

M. Russo stated that the owner of the Dragon and Phoenix was thinking about installing a door where the mural was and perhaps we could incorporate that with the mural.

Discussion ensued.

iv. Facade Improvement Program - Report by M. Russo-

- i. The project was a joint project with the Business Improvement District (BID). The BID received a grant from New York State for \$200,000 from New York Main Street funds. M. Russo stated that she had to supply more information to Suffolk County Community Development in order for the CDA to receive release of funds.

M. Russo stated that BID was still in their process of doing their application. M. Russo that we would be having an informational meeting for the targeted area of the grant. M. Russo stated that the target areas were the East side of South Ocean from Terry Street to Main Street and then both the north and south of East Main Street from Ocean Avenue to Maple.

Discussion ensued.

M. Russo stated that with this program if we put all our funding into a project the entire project would have to go by prevailing wage. M. Russo stated that we may have to go with funding \$2,000 for signage or lighting for each façade. M. Russo stated that if we put all our funding into the project the value of our money would be diminished we may end up doing signage grants. Also, we were still waiting for an estimate from the owner of the Budget Buy and Sell.

Discussion ensued.

M. Russo stated that the lighting and signage would be uniform.

v. Community Center Project - Report by M. Russo -

- i. M. Russo stated that we should have release of funds shortly and that the Village would be doing the work and we would reimburse.

Discussion ensued.

vi. Maiden Lane Park - Report by M. Russo-

- i. M. Russo informed the Board that we were not permitted to do this project because it was in the high AMI area and because HUD does not permit redevelopment of waterfront property. M. Russo recommended transferring the budget line of \$480 to the Furman Square Project.

4. CDBG Budget - Report by M. Russo -

- i. M. Russo recommended to the Board to transfer the remaining \$3,760.13 from Fiscal Year 2007 Affordable Housing Project to Fiscal Year 2007

- Bay Avenue Community Center project.
- ii. Motion by L. Devlin and F. Buscemi to transfer \$3,760.13 from FY 2007 Affordable Housing Project to FY 2007 Bay Avenue Community Center, motion carried.
  - iii. M. Russo advised the Board of the proceeds received from the Sale of the Affordable Housing Project, 48 West 6<sup>th</sup> Street, in the sum of \$188,800.

Discussion ensued.

- iv. Motion by F. Buscemi and K. Toolan to allocate the program income of \$188,800 as follows; \$10,000 to Furman Square Project, \$150,000 to Shorefront Park Bathrooms, \$28,800 to the Façade Improvement Program, motion carried.
- v. M. Russo advised the Board that the motion that was made at the last meeting transferring \$84,056 from FY 2006 Bandshell Project to FY 2006 Shorefront Park Bathrooms be rescinded.

Discussion ensued.

- vi. M. Russo recommended to the Board to transfer \$84,056 from FY 2006 Bandshell Project to FY 2006 Shorefront Park Bathrooms which includes the \$100 to open the project line. M. Russo advised the Board that the remainder of funding left in the Bandshell line would be used for the mural, project delivery costs and other costs that may arise.
- vii. Motion by L. Devlin and K. Toolan to rescind the motion to transfer \$84,056 from FY 2006 Bandshell Project to FY 2006 Shorefront Park Bathrooms, motion carried.
- viii. Motion by L. Devlin and K. Toolan to transfer \$84,056 from FY 2006 Bandshell Project to FY 2006 Shorefront Park Playground which includes the \$100 to open the project line, motion was carried.

M. Russo stated that the Village was still waiting to see if they would receive the \$40,000 grant from the New York State Parks and Recreation and Historical Preservation. Also, she contacted the State and that it was in the Governors' office.

Discussion ensued.

- ix. M. Russo recommended to the Board to transfer the \$480 from the Maiden Lane Pocket Park to the Furman Square Park.
- x. Motion by L. Devlin and F. Buscemi to transfer \$480 From FY 2008 Maiden Lane Pocket Park to FY 2008 Furman Square Park, motion was carried.
- xi. M. Russo recommended to the Board to transfer \$100 from FY 2007 unprogrammed funds to FY 2007 Bay Avenue Community Center.
- xii. Motion by D. Reese and K. Toolan to transfer \$100 from FY 2007 unprogrammed funds to FY 2007 Bay Avenue Community Center, motion was carried.

5. Section 8 Budget - Report by M. Russo-

- i. M. Russo discussed the 2008 HAP that was expended and the first few months of 2009 HAP expenses.

Discussion ensued.

M. Russo discussed the 2008 Admin fee costs and of the amount received from HUD we had over expended \$7,073 which was taken out of our admin reserves. Discussion ensued.

6. General Report - Report by M. Russo-

- i. M. Russo stated that Nadia Iniguez had started last week as the Housing Counselor. M. Russo stated that N. Iniguez was working with her on the Unity Coalition and other projects. M. Russo stated that she was also a member of Lucero de America foundation and that N. Iniguez was a good connection to the community.

- ii. M. Russo informed the Board that she had prepared the appropriation request for the Village which was submitted to Congressman Bishop, Senator Schumer and Senator Gillibrand.
- iii. M. Russo stated that she assisted the Village in preparing the Restore New York application for 2.5 million dollars for the renovation of 31 West Main Street which was being done by Tritech.
- iv. M. Russo stated that she was working on the New York State DOT the engineers have been selected. M. Russo stated that the contract was finally received and now the Village could start the design in the next month.

Discussion ensued.

7. Public Authority Law - Report by D. Reese -

- i. D. Reese stated that he and F. Buscemi attended training and found it helpful. D. Reese gave the Board a packet of information to review.  
Discussion ensued.

M. Russo stated that the CDA Board was covered under the Village's insurance.

D. Reese explained the Audit Committee had to be independent; an audit would have to be done separate and reviewed by an outsider and that there could not be any contact with any other members of the Village. D. Reese stated that the Village treasurer could not be on the audit committee

Discussion ensued.

D. Reese asked the Board if there were any question on the packet that it could be discussed at the next meeting.

Discussion ensued.

8. Public to be Heard – None

9. Old Business – None

10. New Business – None

11. Adjournment – Motion by D. Reese and K. Toolan to adjourn, motion carried. Meeting adjourned at 8:53 pm.