

Special Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on December 21, 2009.

1. Meeting was called to order at 11:01 a.m. by Chair Joseph E. Keyes, Jr., also present were Members David Reese, and Francis Buscemi. Also attending was, Executive Director Marian H. Russo. Chair Keyes, Jr. declared a quorum.

2. Artspace Project

i. M. Russo stated that the transfer of 10 Terry Street to the Village did take place, and the Law Offices of Andrew M. Hyman, PLLC was seeking payment for \$1,292.00.

Motion by D. Reese and F. Buscemi to approve payment for the amount of \$1,292.00 to the Law Offices of Andrew M. Hyman, PLLC. Motion was carried.

3. Public Improvement Projects - report by M. Russo

i. Bandshell Improvements Project.

M. Russo asked the Board for approval to pay J.R. Holzmacher, P.E., LLC for \$166.50 for the band shell stage pitch.

Motion by D. Reese and F. Buscemi to approve the invoice from J.R. Holzmacher, P.E., LLC for \$166.50. Motion carried

M. Russo asked for the Board's approval on the following invoices: J. Signs Inc., \$300.00 and Bayview Custom Construction Corp. \$34,633.10.

Discussion ensued.

M. Russo asked the Board for an adjournment because there was one more document that she had to present to the Board.

Motion by F. Buscemi and D. Reese to adjourn.

Motion by F. Buscemi and D. Reese to reopen meeting.

M. Russo stated that there was two requests for change orders, the first change order for \$325.00 to raise vent line above sink rim and replace sanitary "Y".

M. Russo stated that when the building inspector went over he had found that under the Department of Health Services all public restrooms must have hot water supplied to all sinks where patrons may wash their hands. M. Russo stated that there was no hot water because it was a seasonal facility and back then it was not required. M. Russo stated that the change order was for \$5,520.00

Discussion ensued.

Chairman Keyes asked the Board for a motion to approve payment to Bayview Custom Construction Corp for \$34,633.10.

Motion by D. Reese and F. Buscemi to approve payment to Bayview Custom Construction Corp. for \$34,633.10

Chairman Keyes asked the Board for approval on the two change orders from Bayview Custom Construction Corp., one for \$325.00 and the second change order \$5,520.00. Motion by D. Reese and F. Buscemi. Motion was carried.

M. Russo stated that the invoice from J. signs was under the allowable amount and asked the Board if she could pay. Chairman Keyes stated yes.

ii. Roe Walkway

M. Russo stated that there was an invoice for \$200 from Smith, Jung & Gillis to calculate and prepare legal description for easement over library parcel. Motion by D. Reese and F. Buscemi to approve payment to Smith, Jung & Gillis for \$200. Motion carried.

M. Russo stated that she did research on the walkway and Stanley's does have an easement as well as the other stores. M. Russo stated that she will contact Bill Miller to tell him that we have to allow the 18 wheelers on the walkway.

4. Section 8 - report by M. Russo

- i. M. Russo stated that she had received a request from Chris Ingram of HUD asking us if we could absorb some of the Town of Brookhaven's vouchers. M. Russo stated that she did not know how many vouchers that Brookhaven needs us to absorb and that we have approximately 18 tenants from them. M. Russo stated that we do have reserves, but we would be taking from the reserves to cover 2009 expenses and felt that we could not handle any more vouchers than what we have.

Discussion ensued.

5. Other Business- Change January's meeting.

Board discussed the next meeting date. Board agreed on January 12, 2010.

F. Buscemi stated that he would contact M. Russo regarding January 12, 2010.

Adjournment – Motion by F. Buscemi and D. Reese to adjourn, motion carried. Meeting adjourned at 11:18 am.

Respectfully submitted,

Marian H. Russo, Executive Director