

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on November 4, 2008.

Meeting was called to order at 7:06 p.m. by Chairperson Patricia Romeo with Member Joseph Keyes, Member Kevin Toolan, Member Lori Devlin, Member David Reese, and Alternate Member Frank Buscemi. Also attending were, Executive Director Marian H. Russo. Chairperson Romeo declared a quorum.

Next on the agenda was to approve the September 4, 2008 minutes.

After a brief discussion Member Toolan made a motion to approve the September 4, 2008 minutes with the corrections discussed. Motion was seconded by Member Buscemi and carried unanimously.

Next on the agenda was Bandshell Project. Ms. Russo stated that the coating on the stage would be done by next week. Also, she had asked Mr. Uccellini from J.R. Holzmacher, PE to provide her with an invoice for the current engineering services that he provided. Ms. Russo stated that there would be another invoice for approximately \$930 for doing project inspections of the coating on the stage.

After a brief discussion, Ms. Russo asked Member Keyes if he would like to be contacted when the coating was going to be done. Member Keyes stated yes.

Member Toolan asked Ms. Russo if Code Enforcement could be aware when the coating was done so that no one would vandalize the new surface. Ms. Russo stated that she would contact the new director of public safety.

Next on the agenda was the Affordable Housing Project, 48 West 6<sup>th</sup> Street. Ms. Russo stated that it was still in the mortgage process and they hope to close by Thanksgiving. Ms. Russo stated that the particular lending that the purchaser's going for have been approved by Bank of America and they were also going with the State of New York Mortgage Agency for a Sonny Mae low interest loan and closing cost assistance.

Ms. Russo stated that the process does take time and was anticipating by the end of next week to when we were able to close.

Discussion ensued.

Ms. Russo asked the Board if there were any questions. There was no response.

Next was the Section 8 report. Ms. Russo stated that we arranged to have Housing Quality Standards training through Nan McKay, which was a company who provides training to people who work for public housing agencies. Ms. Russo stated that the training was on how to handle inspections that we must do for every tenant.

After a brief discussion, Member Reese made a motion to approve Housing Quality Standards training for Marian H. Russo, Carmen Maldonado, Paul Felice and Joe Brandi for a three day training on November 18, 19 and 20 at the cost of training not to exceed \$600 each for a total of \$2,400. Motion was seconded by Member Keyes and carried unanimously.

Next on the agenda was the RFQ for Engineers and Architects. Chairperson Romeo stated that she met with Ms. Russo along with Member Reese and Member Buscemi to review the request of qualifications for choosing an engineer and architect.

Chairperson Romeo stated we went over how we were going to rate them, what each section meant and what categories we wanted to rate them on with the qualifications we were looking at. After a brief discussion Chairperson Romeo stated that we may have a special meeting after Ms. Russo had contacted the references.

Ms. Russo thanked the Board members who assisted with the review.

Next on the agenda was the CDBG Fiscal year 2009 budget. Chairperson Romeo stated that there was a line for Public Art in the amount of \$10,000 and wanted to know what that was and if there was a location. Ms. Russo stated that the public art line was a recommendation and that Ms. Murphy made a presentation at the last meeting requesting funding for sculptures around a few places around the Village. Also, she spoke with Mr. Sanseverino of Suffolk County Community Development about public art projects and he had recommended designating an area such as, downtown Patchogue if the Board wanted to do sculptures.

After a lengthy discussion the Board agreed to do public art projects.

Next, Chairperson Romeo stated that she like the idea of having a sidewalks and parking lot improvement project than narrow it down to one area.

Member Devlin asked Ms. Russo if the CDA could collaborate with the Village on that project. Ms. Russo stated yes and if the Village wanted to undertake doing the sidewalk on Oak Street and bid it through the Suffolk County contract then the Village could arrange it and bill to the CDA.

Discussion ensued.

Chairperson Romeo asked the Board if there were any questions. There was no response.

Next, Chairperson Romeo asked the Board for a motion to approve the CDBG Fiscal Year 2009 budget as follows: Administration \$24,420, Housing Code Enforcement \$36,900, Unprogrammed \$5,000, Shorefront Park Bathrooms \$1,000, Shorefront Park Playground \$37,994, Public Art \$10,000, Sidewalks and Parking Lot Improvements Project \$106,686 for a total budget of \$222,000.

Member Toolan made a motion to approve the CDBG Fiscal Year 2009 budget as follows: Administration \$24,420, Housing Code Enforcement \$36,900, Unprogrammed \$5,000, Shorefront Park Bathrooms \$1,000, Shorefront Park Playground \$37,994, Public Art \$10,000, Sidewalks and Parking Lot Improvements Project \$106,686 for a total budget of \$222,000. Motion was seconded by Member Keyes and carried unanimously.

Chairperson Romeo asked the Board if there were any other questions. There was no response.

There being no further discussion, Member Reese made a motion to adjourn. Member Toolan seconded the motion and carried unanimously. The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

---

Marian H. Russo, Esq.  
Executive Director