



FOR OFFICE USE ONLY  
POSITION:

VILLAGE OF PATCHOGUE  
RECREATION DEPARTMENT

# SEASONAL EMPLOYMENT APPLICATION

PLEASE PRINT

**PERSONAL INFORMATION:**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_ Social Security # \_\_\_\_\_

Home Phone# \_\_\_\_\_ Cell Phone# \_\_\_\_\_

Do you have a license to operate a motor vehicle? Yes \_\_\_ No \_\_\_ Driver's License Number: \_\_\_\_\_

Have you ever been convicted of a crime? Yes \_\_\_ No \_\_\_ If yes, explain \_\_\_\_\_

**EMPLOYMENT DESIRED:**

Position \_\_\_\_\_ Date you can start \_\_\_\_\_ Last day you can work \_\_\_\_\_ Vacation from \_\_\_\_\_ to \_\_\_\_\_

Are you currently employed? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, may we contact your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever applied here before? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, where? \_\_\_\_\_ when? \_\_\_\_\_

Referred By:

**EDUCATION:** (Starting with most recent, use separate sheet if necessary)

Name of School	Degree/Diploma	# of Credits	Dates

**PREVIOUS EMPLOYMENT:** (Add additional info on a separate sheet)

Length of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Earnings\$ \_\_\_\_\_ Per \_\_\_\_\_ Hours worked per week \_\_\_\_\_

Your Exact Title \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ Phone # \_\_\_\_\_

**CERTIFICATES:** (Do you have any of the following certifications?)

First Aid: Yes  No  Specify type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

CPR/AED: Yes  No  Specify type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Lifeguard/Waterfront: Specify type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Coaching: Specify type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Other: Specify type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**REFERENCES:** Please list at least two (2) character references who are not relatives (name/address/phone)

1. \_\_\_\_\_ / \_\_\_\_\_ Phone # \_\_\_\_\_

2. \_\_\_\_\_ / \_\_\_\_\_ Phone # \_\_\_\_\_

**AUTHORIZATION**

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Village.

I understand that any employment is conditioned on a background check. I authorize the Village to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Village, without giving me prior notice of such disclosure. In addition, I release the Village, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon the Village unless made in writing.

I understand that filling out this form does not indicate there is a position open and does not obligate the Village to hire. If hired, I agree to abide by all Village work rules, policies and procedures. The Village retains the right to revise its policies or procedures, in whole or in part, at any time.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent/guardian if under 18 years of age: \_\_\_\_\_