

MAYOR
PAUL V. PONTIERI, JR.
DEPUTY MAYOR
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VILLAGE CLERK
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TRUSTEES
SUSAN BRINKMAN
LORI B. DEVLIN
SALVATORE P. FELICE
THOMAS E. FERB
JOSEPH E. KEYES, JR.

INCORPORATED
VILLAGE OF PATCHOGUE

FREEDOM OF INFORMATION REQUEST

DATE: _____ **CONTROL NUMBER:** _____

FROM: _____
Name - Printed Telephone Number

_____ Mailing Address

_____ Representing

_____ Address of Property Being Requested (*if applicable*)

Items Sought

FOR AGENCY USE

_____ Approved (Date): _____ Received (Date): _____

_____ Denied: See Reason Checked Below

_____ Exempt Under State/Federal Statute _____ Pending Contract/Negotiation

_____ Unwarranted Invasion of Privacy _____ Trademark/Trade Secret

_____ Record is Part of Ongoing Investigation _____ Life/Safety/Security Impact

_____ Inter-Agency Transmittal/Non-Policy _____ Part of Test Question/Answer

_____ Computer Access Code Related _____ Record Not Maintained

_____ Other (Specify): _____

PLEASE TAKE NOTICE

You have the right to appeal the Denial of this application to the RECORDS APPEALS OFFICER. An appeal must be FILED with the VILLAGE CLERK within 30 days from the date of the Denial and the RECORDS APPEALS OFFICER must fully explain the reason(s) for his decision with 10 days of receipt of an appeal.