

## **DEATH REGISTRAR**

The only people eligible to obtain a death certificate include:

- The spouse, parent, or child of the deceased
- An individual with notarized authorization from a person who is entitled to the certificate\*
- Other persons who have a:
  - Documented lawful right or claim\*\*
  - New York State Court Order

Identification Requirements: application *must* be submitted with copies of \*\*\*:

One (1) of the following forms of **valid** photo-ID:

- Driver license
- State issued non-driver photo-ID card
- Passport
- U.S. Military issued photo-ID
- A copy of applicants birth certificate with parents name
- Employee I.D. with a recent pay stub

\*If applicant I.D. is in your married name, you must provide a copy of your marriage license

\*\*If the applicant has notarized authorization to obtain the record on behalf of an eligible individual, the original notarized statement must accompany the request or the statement may be faxed directly to the Town Clerk's Office (631) 451-9264.

\*\*\*If the applicant is not the spouse, parent, or child of the decedent, a lawful right or claim must be documented. An example of a lawful right or claim would be a death record needed by the applicant to claim a benefit. Documentation would consist of an official letter from the agency verifying that to process the claim they require from the applicant a copy of the requested death record.

**ANY REQUESTS FOR A CERTIFICATE TO BE MAILED TO A POST OFFICE BOX OR TO A THIRD PARTY MUST BE NOTARIZED.**

[Click here for an Application to Obtain a Copy of a Death Record.](#)

Fee: \$10.00 per certified copy requested. Payment may be made in cash or by check or money order made payable to "Brookhaven Town Clerk".