

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
Minutes FOR MEETING OF
September 3, 2015
5:30 PM

Present: Elizabeth Marino, Thomas Ferb, Toni Dean, Donald Wachsmuth, Jason Volini

Also Present: Marian Russo, Zheni Velazquez

1. Meeting called to Order at 5:43 pm
2. Pledge of Allegiance
3. Public Safety Statement
4. Minutes of August 6, 2015 were approved on the motion of Member Wachsmuth and Member Ferb.
5. CDBG Projects:
 - a. FY2016 Community Development Block Grant Budget Process
 - i. Review Budget Process and Timeline: Public Hearing to be the CDA Meeting in October and the Board is to adopt a budget at the November Meeting.
 - ii. Estimated funding – M. Russo advised the estimated funding for next year has not been received. M. Russo recommended the board proceed with budgeting based on the budget received last year.
 - iii. Eligible Projects – Board discussed use of funding – expanding public service projects – possible capital projects and whether to allocate funding to the parks initiative. The Board discussed adding archways, decks along the shore of West Lake and Patchogue Lake for fishing, and a tree alley on the median at the Waverly spur.
 - i. A Public Hearing was set for October 1, 2015 at 7:00 pm upon the motion of member Ferb, second by Member Wachsmuth for public input into the FY2016 anticipated Community Development Block Grant allocation from the County of Suffolk.
 - b. Timeliness Report – The amount needed to expend before the end of January is \$84,098.82. The budget for the archway is \$39,900.00; the board will be approving a proposal of \$13,500 for the installation of Staudinger Arch; there are project delivery fees to be drawn down; as well as installation of the arch for Roe Walkway.
 - c. East Main Street Parking Lot Project – No report
 - d. Furman Square Mural – Almost complete and unveiling is planned during the Pac Mac Festival
 - e. Arch at Roe Walkway and Terry Street Parking Lot – Design of Rachel Miller
 - f. Tennis Courts – Benches to be ordered.

- g. Staudinger Arch – upon the motion of Member Dean and Member Ferb the board approved the proposal of LFG Rigging for the sum of \$13,500.00 for the installation of the Staudinger Arch.
 - h. West Lake project
- 6. Section 8:
 - a. Utilization Report
 - i. Monthly vouchers leased up: 158
 - ii. Port-Ins: 6
 - iii. New Vouchers issued: 2
 - b. Waiting List Status - M. Russo reported all letters to selected applicants were sent on August 11th. The calls have reduced. M. Russo recognized the assistance received by the CDA from the Village Clerks office in answer phone calls during the application period.
- 7. Public Authority: M. Russo reported the reports were filed. The CDA is unable to file timely reports because the audit is not completed until October. The M. Russo reported to the Board regarding her conversation with the Authority Budget Office explaining the Patchogue CDA is unable to file timely reports because it is a component unit of the Village and cannot change its fiscal year to make the filing of the financial audit timely.
- 8. Other Business: T. Ferb reported on a meeting of the Grants Committee of the Chamber of Commerce and the meeting with State Senator Tom Croci and the funding available through the state.
- 9. Public to be heard: No public comment.
- 10. Adjournment – Upon the Motion by Member Volini and Member Dean the meeting adjourned at 6:50 pm.
- 11. Next Meeting October 1, 2015 at 7:00 PM

Respectfully submitted,

Marian H. Russo
Executive Director