

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
MINUTES FOR MEETING OF
August 4, 2016
7:00 P.M.

Present: Donald Wachsmuth, Susan Brinkman, Elizabeth Marino, Lizbeth Carrillo, Jason Volini.

Absent: Toni Dean

Also Present: Marian H. Russo, Executive Director (E.D.)

Meeting was called to order at 7:04 pm

- I. Pledge of Allegiance
- II. Public Safety Statement
- III. Upon the motion of Member Marino and Member Volini the minutes of July 7, 2016 were approved.
- IV. CDBG Project/Budget Lines
 - a. Downtown Public Improvements
 - i. Roe Walkway Arch – Status report – instructed Veronica Piechocki to email Spirit Ironworks every day until they respond. Spirit Ironworks email about status and that they were behind and needed until October 2016. The part that was being paid by the County grant would be invoiced and submitted on time for that but not the portion that was being paid for by the CDA. – Board requested to follow up with Spirit Ironworks on regular intervals.
 - ii. East Main Street Parking Lot improvement – Status Report – Mr. Spanos came in and was still unsure of what had to happen and did not have good professional help. It was forwarded to Jason P. Fenley, of the Village Attorney’s office and it was in the attorney’s hands.
 1. M. Russo met with Diamond Industries, contractor that the Village has on contract. Diamond Industries were given the plans for the project, since Jadeco Construction went out of business.
 - iii. Patchogue Village Camera Initiative – Motion to approve the purchase and installation of the camera system through A+ Security in the sum of \$23,243.37 subject to conference call. Motion by Member Volini and Member Marino.

iv. Public Service

1. Attention to Homelessness Project with Economic Opportunity Council of Suffolk – contracts were received and a meeting has to be set.
2. Head Start – Arts Program- Kim Hart from Head Start wanted to reach out and start working on the program. M. Russo emailed Ms. Hart and was waiting for a call back.

V. Section 8 - Report

Lease Up Report	Aug
Voucher Authority per month-	173
Housing Assistance Payments - units	160
Voucher out for existing participants	1
Vouchers out for new participants	4
Vouchers not in use	8
Waiting List Report	July
Pulled from waiting list (TIF's issued)	4
No response	2
TIF's received	2
Applications being processed including TIF'S received during the month	2
Remaining Waiting List	279

VI. Public Authority – no report

VII. Other Business –

- i. St. Joseph's College is having a Centennial Celebration.
- ii. There was an article in NYCOM it had a legal opinion regarding when awarding contracts subject to State competitive bidding laws municipalities are required to award the contract to the lowest responsible bidder unless they've authorized the best value standard.

I. Public to be heard – no public present

II. Upon the motion of Member Volini, seconded by Member Marino meeting adjourned at 7:57 pm.

Next Meeting September 1, 2016.