

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY  
MEETING MINUTES  
August 6, 2015  
5:30 PM

Present: Elizabeth Marino, Thomas Ferb, ~~Toni Dean~~, Donald Wachsmuth, ~~Jason Volini~~

Also Present: Marian Russo

1. Meeting called to order at: 5:40 pm
2. Pledge of Allegiance
3. Public Safety Statement
4. Approval of Minutes. Upon the motion of Member Wachsmuth, seconded by Member Ferb, the minute of June 4, 2015 were approved.
5. CDBG Projects – Report of Executive Director
  - a. Timeliness Report – spending requirement to meet by January, 2016 - \$84,098.82
  - b. East Main Street Parking Lot Project – Grant submitted to Suffolk County awaiting decision. On track to begin project in April of 2016.
  - c. Furman Square Mural – Almost complete
  - d. Arch at Roe Walkway and Terry Street Parking Lot – Set up meeting to finalize design. Member Wachsmuth asked that the word “Village” or “Village of” be added to the sign. The E.D. was directed to resend the designs to the board for comment.
  - e. Tennis Courts – Have estimates for benches. Need to check with Maria regarding choice.
  - f. Staudinger Arch Installation – Three estimates received. Lowest bidder has to account for federal wage rates before seeking approval from CDA Board.
  - g. West Lake project proposal – Mayor recommended enhancements around West Lake for fishing and passive recreation.
6. Section 8:
  - a. Utilization Report
    - i. Monthly vouchers leased up: 156
    - ii. Port-Ins: 11
    - iii. New Vouchers issued: 0
    - iv. New Voucher holders looking: 6
  - b. Waiting List Status - Report – Preparing letters to go out.
7. Public Authority:
  - a. Adopt 2015 Performance Measurement Report: Motion to Adopt the 2014 Performance Measurement Report by Member Ferb and Member Wachsmuth. Motion carried.

- b. Adopt 2015 Annual Report of Accomplishments and Internal Controls: Motion to Adopt the CDA 2014 Annual Report of Operations and Accomplishments and Assessment of Internal Controls by Member Wachsmuth and Member Fieb. Motion Carried.
  - c. E.D. was directed to resend the Board Evaluation forms.
  
- 8. Other Business: None
  
- 9. Public to be heard: None.
  
- 10. Adjournment – Next Meeting September 3, 2015