

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
MINUTES FOR MEETING OF
June 1, 2017
7:00 P.M.

Present: Donald Wachsmuth, Elizabeth Marino, Toni Dean, Lizbeth Carrillo

Also Present: Marian H. Russo

Meeting was called to order at 7:12 pm

- I. Pledge of Allegiance
- II. Public Safety Statement
- III. Minutes of May 4, 2017 were approved upon the motion of Member Dean and Member Carrillo.
- IV. Project and Budget Items
 - a. Invitation to join Town of Brookhaven CDBG Program –
 - i. M. Russo stated that the Mayor and the Village Attorney had received the letter dated May 23, 2017 asking the Village of Patchogue to join the Town of Brookhaven when it becomes an entitlement community separate from the County of Suffolk. The Mayor and the Village Attorney asked the CDA to provide an opinion on whether to join the Town of Brookhaven CDBG Program. M. Russo stated the Village of Patchogue CDA has a cooperation agreement with the County of Suffolk to be part of the Suffolk County Consortium. The only towns not in the Consortium are Babylon, Islip and Huntington. Brookhaven is the largest town part of the consortium. Smithtown is a member, but does not have a large low-mod community. The Town of Brookhaven has decided to leave the consortium because the reimbursements are slow and they are owed around a half-million dollars, making it difficult to run programs. In order for the Town of Brookhaven to become its own community they need to have all of the municipalities within their jurisdiction join them.
 - ii. D. Wachsmuth stated we are talking about the HUD money that is filtered through the County now coming from the Town.
 - iii. M. Russo stated that upon receipt of the letter of May 23, 2017, she contacted the Town of Brookhaven Commissioner of Community Development to discuss the relationship the Village would have with the Town. The Town had planned to handle Village projects and had not planned to allocate to the CDA any admin fees or project delivery costs. The Village would propose to them the

projects to be done and then it would be included in the overall Town CDBG budget. That would mean the Town Board would have authority over what was funded. It would be big change with the way it works with the County of Suffolk. The Town went back to HUD and were advised they can work with us the same way we work with the County of Suffolk where we would get an allocation and admin fees and project delivery costs. I advised the Mayor and Village Attorney. I explained to the Town the CDA is a separate entity from the Village, it is a component unit, and we want to have local control. In addition, the administrative fees and project delivery fees pay for salaries and overhead for the CDA.

- iv. M. Russo stated that in order to secure the 2017 funds from the County the Mayor signed a three year cooperation agreement with the County beginning April 1, 2017 to March 30, 2020. The Town and the Village each have a three year commitment to the county. So those are the facts.
 - v. D. Wachsmuth asked is it 100% or nothing, all the Village have to join or the Town cannot move forward. M. Russo: It is according to the regulations.
 - vi. Elizabeth Marino: Do I understand you to say they also signed an agreement so they can't even do so? M. Russo stated that was her understanding.
 - vii. M. Russo stated The response will be, the CDA believes it is locked into the agreement with the County and there are too many unknowns at this point to join the Town of Brookhaven, and before we consider it in the future we would need to have a full understanding of what it would entail and what it would mean to future programs.
 - viii. T. Dean asked if the CDA has any complaints about the County other than the reimbursement. M. Russo stated that was correct and that reimbursement is running about 60 days behind. If it were not for the reserves from the sale of 10 Terry Street the CDA would not be able to manage its program.
 - ix. M. Russo stated she would an opinion and provide it to the Mayor and the Village Attorney. E. Marino, I like the statement that it is against our fiduciary duty to enter into something unknown.
- b. TERRY STREET PARKING LOT PROJECT. Susan completed the application and it was submitted. It should be a year before we receive the contracts.

V. Reports – none

VI. Public Authority Items:

- a. Adoption of 2017 Mission Statement and Performance Measurement Report – M. Russo – added the date of the reapprove the Mission Statement. Motion by Member Marino to adopt the 2017 Mission

Statement and Performance Measurement Report as written, Seconded by Member Dean. Motion carried.

- b. 2017 Report of Accomplishments.
 - i. T. Dean: I read them over. There were a couple of things that needed to be edited. Nothing related to the content. There were some blanks. I will put them on for July. It can be adopted by the August meeting.
 - ii. 2017 Board Review submitted by Chairman Wachsmuth and will be place in the file.

- VII. Grants: M. Russo reported to the CDA about the applications she is working on as appeared in the agenda.
 - a. Downtown Revitalization Initiative – M. Russo I am working on an application for \$10 million dollars. We are looking for money for the waste water treatment plant.
 - b. I am also working with Frank Russo, the sewer engineer for the village, on a grant toward the Facility Plan for the expansion of the waste water treatment plant from 800,000 gallons per day (gpd) to 1.2 million gpd but that may not be enough especially because of the 600 homes east of the river to be hooked up.
 - c. Shorefront Shoreline Grant for 1.5 million for the construction of a living shoreline at Shorefront Park.

- VIII. Old Business:
 - a. Ribbon Cutting for Roe Walkway Arch – M. Russo said she would start working on ribbon cutting for the end of the month. D. Wachsmuth suggested the video would be showing.
 - b. M. Russo advised board of ribbon cuttings tomorrow for mural behind Library 4:00 and the new clothing store in New Village.

- IX. Public to be heard – none.

- X. Upon the motion by Member Carrillo, seconded by Member Dean, the meeting adjourned at 8:05 pm.

Respectfully submitted,

Marian H. Russo
Executive Director