

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY  
MINUTES FOR MEETING OF  
May 4, 2017  
7:00 P.M.

Present: Donald Wachsmuth, Elizabeth Marino, Toni Dean, Susan Brinkman

Also Present: Marian H. Russo

Meeting was called to order at 7:10 pm

- I. Pledge of Allegiance
- II. Public Safety Statement
- III. Upon the motion of Member Marino and Member Dean the minutes of April 6, 2017 were approved.
- IV. CDBG Project/Budget Lines – M. Russo stated that Congress did pass the CDBG 2017 at the same funding level.
  - a. Downtown Public Improvements
    - i. East Main Street Parking Lot Improvement project  
M. Russo stated that the property owner of the building was very close of running the sewer line. We are putting off the project until September.
  - b. Public Service
    - i. Attention to Homelessness Project with Economic Opportunity Council of Suffolk – M. Russo stated we were waiting for a report and thought they helped at least 20 people.
- V. Section 8 –
  - i. M. Russo stated that everyone was holding off on giving out vouchers. We are leased at 158 and we would go up to 163 and would not go up any further than that.
- VI. Public Authority –
  - a. Annual Reports to be completed. M. Russo stated by the next meeting she will have the mission statement and performance measurements and the report of accomplishments for review.  
  
Motion to re-adopt Mission Statement by Member Marino and Member Brinkman. Motion carried.
  - b. M. Russo asked the Board if they submitted their financial statement with Suffolk County.
  - c. Annual Board of Directors Evaluation – M. Russo stated that it had to be completed by July.
- VII. Other Business
  - a. Terry Street Parking Lot – M. Russo stated she has been assisting Member Brinkman with a grant application. Member Brinkman stated that we had received estimates for concrete work past the CDA arch.
  - b. Motion by Member Dean and Member Marino to allocate up to \$70,000 from Fiscal Year 2017 CDBG Downtown Revitalization and Beautification line for the Terry Street Parking Lot Pedestrian Walkway Project. Motion carried.
  - c. Living Shoreline Project – M. Russo stated she was working on a grant for the project.

- d. Veronica Piechocki – M. Russo stated that Ms. Piechocki asked to change her hours during the summer while her children are in camp to 9:00 a.m. to 3:30 pm and not taking 1 hour lunch.
  - e. M. Russo stated that usually in May she would request raises from the Board but there is no union contract as of yet for the union employees.
- I. Public to be heard – none.
  - II. Upon the motion of Member Brinkman, seconded by Member Marino meeting adjourned at 8:00 pm.

Next Meeting June 1, 2017 at 7:00 pm.

Respectfully submitted,

Marian H. Russo