

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY  
MINUTES FOR MEETING OF  
March 2, 2017  
7:00 P.M.

Present: Donald Wachsmuth, Susan Brinkman, Lizbeth Carrillo

Also Present: Marian H. Russo

Meeting was called to order at 7:10 pm

- I. Pledge of Allegiance
- II. Public Safety Statement
- III. Upon the motion of Member Carrillo and Member Brinkman the minutes of February 2, 2017 were approved.
- IV. CDBG Project/Budget Lines
  - a. Downtown Public Improvements
    - i. East Main Street Parking Lot Improvement project  
Motion by Member Carrillo to approve change order of Dymond Industries in the amount of \$5,700. Motion seconded by Member Brinkman. Motion was carried.
    - ii. Motion by Member Carrillo to approve proposal of All Service Electrical for period lighting for the sum of \$14,000 contingent on the Village approving the remaining \$30,000. Motion seconded by Member Brinkman. Motion was carried.
    - iii. Motion by Member Carrillo to approve the proposal of Prime Engineering for engineering services for the East Main Street project in the sum of \$5,500.00. Motion seconded by Member Brinkman. Motion was carried.
  - b. Roe Walkway Invoice Approvals
    - i. Motion by Member Carrillo to approve invoice of Dymond Industries in the sum of \$6,500 for the installation of the bollards around the arch. Motion was seconded by Member Brinkman. Motion was carried.
    - ii. Motion by Member Carrillo to approve invoice of J.R. Holzmacher, P.E. in the sum of \$4,668.30 for engineering work for the arch at Roe Walkway. Motion seconded by Member Brinkman. Motion carried.
- V. Public Service
  - i. Attention to Homelessness Project with Economic Opportunity Council of Suffolk – M. Russo stated there was not update at this time.
  - ii. Head Start Art Program – M. Russo stated that we should be able to start soon. M. Russo stated that the Arts Council just hired an Executive Director and would make the recommendation for the program start in the Fall.
  - iii. Patchogue Medford Youth and Community Services – M. Russo stated that she had to finalize the contract since now we have the funding available. M. Russo stated she will talk with them to see if they could increase their summer program.
  - iv. HOME Redevelopment Project –

VI. Section 8 –

- i. M. Russo stated that 20 more applications will be selected off the waiting list.
- ii. Member Carrillo made a motion to approve the renewal of service contract with HAPPY Software in the sum of \$3,694.00. Motion was seconded by Member Brinkman. Motion carried.

VII. Public Authority –

- a. Public Hearing for CDA Budget for 2019-2021.
- b. Member Carrillo made a motion to approve the Budget for 2019-2021. Motion was seconded by Member Brinkman. Motion carried.

VIII. Other Business

- a. Terry Street Parking Lot – M. Russo stated that the measurement of the parking lot was 170 ft. long by 20 ft. wide. If it was all done with the thermoplast, based on past projects it would be \$65,000 and does not include the milling and paving. M. Russo stated that she had contacted a few solar lighting companies and have not heard back. Member Brinkman advised M. Russo to contact Joe Dean because there may be lighting from a past project at DPW.
- b. Member Carrillo stating that there was a discussion at the last meeting about a garden at the walkway. Member Brinkman stated she spoke with several people who advised not put anymore planting beds in walkways.

I. Public to be heard – none.

II. Upon the motion of Member Carrillo, seconded by Member Brinkman meeting adjourned at 8:00 pm.

Next Meeting April 6, 2017 at 7:00 pm.

Respectfully submitted,

Marian H. Russo