

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
MINUTES FOR MEETING OF
February 2, 2017
5:00 P.M.

Present: Donald Wachsmuth, Susan Brinkman, Lizbeth Carrillo

Also Present: Marian H. Russo

Meeting was called to order at 5:22 pm

- I. Pledge of Allegiance
- II. Public Safety Statement
- III. Upon the motion of Member Brinkman and Member Carrillo the minutes of January 5, 2017 were approved.
- IV. CDBG Project/Budget Lines
 - a. Downtown Public Improvements
 - i. Roe Walkway Invoice Approvals. M. Russo stated that the Board was polled to approve invoices related to this project. The invoices for Spirit Iron Works and Dymond Industries, Inc. were paid. The reason the Board had to be polled was to meet Suffolk County spending requirements by January 31, 2017.
 - ii. Roe Walkway change order from Dymond Industries for the bollards was also approved through polling of the Board
 - iii. Roe Walkway Pictures and Video – M. Russo stated that she would forward the pictures and video to the Board. Also, thought a ribbon cutting could be done in April. Member Carrillo asked that the ribbon cutting be done in the afternoon or on a school vacation day. Chair Wachsmuth stated that we could have the video playing at the ribbon cutting on a laptop.
 - iv. East Main Street Parking Lot Improvement – M. Russo stated she wanted to try to come down on the price for the period lighting because it came over \$50,000 and met with Kevin Dymond to see if he could submit a proposal. Also, she reached out to Jaclyn Peranteau of Prime Engineering and they will submit an engineering proposal.
 - b. Public Service
 - i. Head Start Art Program – M. Russo met with Lorie Devlin and were in touch with the grants administrator at Head Start and will get them connected. Also, in touch with Suffolk County because their requirements for reimbursement had changed and want to make sure the procedures were correct.
 - ii. Attention to Homelessness Project with Economic Opportunity Council of Suffolk – Report

M. Russo stated that she would forward the report to the Board. They only contacted approximately eight people in the last two month. They did help two veterans that were referred to their veterans support program.

Member Carrillo asked M. Russo if they would help someone who was homeless get bus tickets. M. Russo stated that they should be able to go there directly to get the tickets. M. Russo

gave Member Carrillo the contact information to Economic Opportunity Council of Suffolk

- iii. HOME Redevelopment Project – M. Russo stated that this had come up last week. Suffolk County wanted to transfer a property on 146 Rider Avenue to the Village. M. Russo was at Suffolk County Community Development quarterly meeting and Amy Keyes, Director of Suffolk County indicated that there were HOME funds available to do home improvements. It would not be a part of our CDBG funds. M. Russo stated that we may be able to receive project delivery costs for this project. M. Russo has been in touch with Peter Sarich about the project and is in contact with the County to gain access to the property.

V. Section 8 –

- i. M. Russo stated that there was no change and there were no new vouchers issued.

VI. Public Authority –

- a. Public Hearing for CDA Budget for 2019-2021.
- b. Proposed Budget for 2019-2021. M. Russo showed the Board the proposed budget. Discussion ensued. M. Russo stated that she would ask Veronica Piechocki about the adopted year 2018 column.

M Russo stated that the budget would be adopted at the March meeting.

VII. Other Business

- a. Theatre Marquee Project – M. Russo stated that she wrote the grant application for the Theatre that came in. Also, it was determined that it would be better if it was administered through the Village and that she would be doing that project as well.

I. Public to be heard – none.

II. Upon the motion of Member Brinkman, seconded by Member Carrillo meeting adjourned at 6:05 pm.

Next Meeting March 2, 2017 at 7:00 pm.

Respectfully submitted,

Marian H. Russo