

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
WORKING AGENDA FOR MEETING OF
December 3, 2015
5:30 PM

Present: Elizabeth Marino; Thomas Ferb; Toni Dean; Donald Wachsmuth; Jason Volini

Also Present: Marian Russo

Call meeting to Order at 5:35

- I. Pledge of Allegiance
- II. Public Safety Statement
- III. Approval of Minutes of the November 5, 2015: Motion to accept minutes as presented by Member Wachsmuth second by Member Dean.
- IV. CDBG Project/Budget Lines
 - a. CDBG Budget – Timeliness
 - b. Project Descriptions submitted to County for FY16
 - c. Downtown Public Improvements
 - i. Staudinger Arch
 - ii. Installation of ADA Compliant curb ramps
 - iii. Roe Walkway Arch – Motion to award bid to Spirit Ironworks for the fabrication of the Roe Walkway Arch toward which the CDA will pay \$17,679.00 contingent of the award of the bid by the Village of Patchogue Board of Trustees for the sum of \$19,000 paid through a Suffolk County Downtown Revitalization Grant for a total cost of \$36,679.00. Motion by Member Ferb and second by Member Volini. Motion carried.
 - iv. Approval of invoice of J.R. Holzmacher, P.E., Inc, for engineering services rendered in connection with the Roe Walkway Arch in the sum of \$2,133.00. Motion by Member Ferb and Member Volini. Motion carried.
 - v. East Main Street Parking Lot improvement – Status Report
 - d. Public Service
 - i. Attention to Homelessness Project with Economic Opportunity Council of Suffolk
- V. Section 8 - Report
 - a. Lease Up 163
 - b. Port-Ins: 5
 - c. New lease ups 2
 - d. Voucher holders looking 6
- VI. Public Authority – Annual Calendar – held until January

VII. Other Business –

- a. Meeting dates for 2016 – postponed to meeting of January 7, 2016
- b. Chairperson Marino advised she would not be at the meetings for January and February.
- c. Alternate Member Volini advised he would not be present at meetings for January through April due to work obligations.
- d. Purchase of Office Furniture – Seeking approval to purchase desk chairs and one keyboard. The seats are over 10 years old and past their useful life. The fabric is ripped and the mechanisms do not work. Motion to approve purchase of office furniture from McHugh Furnishings LLC in a sum not to exceed \$1,556.50 by Member Ferb and Member Wachsmuth. Motion carried.

VIII. Public to be heard- none.

- IX. Adjourn –Motion to adjourn by Member Wachsmuth and Member Dean. Meeting adjourned at: 6:04 pm.
- X. Next Meeting January 7, 2016