

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
 MINUTES FOR MEETING OF
 July 7, 2016
 7:00 P.M.

Present: Donald Wachsmuth, Susan Brinkman, Elizabeth Marino, Lizbeth Carrillo, Jason Volini.

Absent: Toni Dean

Also Present: Marian H. Russo, Executive Director (E.D.)

Meeting was called to order at 7:00 pm

- I. Pledge of Allegiance
- II. Public Safety Statement
- III. Upon the motion of Member Marino and Member Brinkman the minutes of June 2, 2016 were approved.
- IV. CDBG Project/Budget Lines
 - a. Downtown Public Improvements
 - i. Roe Walkway Arch – Status report – Awaiting response from Spirit Ironworks about status.
 - ii. East Main Street Parking Lot improvement – Status Report – Board requested a letter be sent by Village Attorney to Mr. Spanos notifying him of project’s need to move forward in a timely manner.
 - b. Public Service
 - i. Attention to Homelessness Project with Economic Opportunity Council of Suffolk – Contracts received, awaiting signature of Mayor.
 - c. Patchogue Village Camera initiative – Request from BID and Village for the CDA to support security camera program by purchasing a camera for the program. E.D. is awaiting confirmation 2016 funding will be received in August.

V. Section 8 - Report

Lease Up Report	April	May	June	July
Section 8 -	158	160	158	161
Port-Out’s	9	10	6	6
Port- In’s	11	12	8	7
Vouchers Out	4	4	8	
Waiting list Report				
TIF’s issued	0	0	5	
Applications being processed	8	8	4	
No response	4	4	4	
Remaining Waiting List	288	288	283	283

- VI. Public Authority –
 - a. Motion to Adopt the 2016 Performance Measurement Report by Member Brinkman and Member Marino.
 - b. Motion to adopt the 2016 Annual Report on Operations and Accomplishments and Assessment of Internal Controls by Member Marino and Member Brinkman.
- VII. Other Business –
 - a. August 4th meeting time – Motion by Member Marino second by Member Volini that all future CDA meetings will be held at 7:00 pm on the first

Thursday of the month. Motion carried. E.D. directed to have a notice published.

- b. Village Website – progress report
- c. Novus Agenda – Member Brinkman advised CDA should move over to Novus Agenda for creation of agenda's, attaching documents, and making notations.
- d. NYS Grants Cycle – E.D. advised she is working on three grant applications all due on July 29th.

VIII. Public to be heard – no public present

IX. Upon the motion of Member Marino, seconded by Member Volini, the meeting was adjourned at 8:00 pm.

Next Meeting August 4, 2016