

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on September 3, 2009.

1. Meeting was called to order at 7:11 p.m. by Chair Joseph E. Keyes, Jr., also present were Members David Reese, Lori Devlin and Kevin Toolan. Also attending was, Executive Director Marian H. Russo. Chair Keyes, Jr. declared a quorum.
2. Minutes:
 - i. Minutes of July 2, 2009 meeting were presented by M. Russo. Motion by K. Toolan and D. Reese to approve minutes, motion carried.
 - ii. Minutes of August 6, 2009 meeting were present by M. Russo. Motion by L. Devlin and D. Reese to approve minutes, motion carried.
3. Executive Director Report
 - i. M. Russo stated that she had a request for approval for Carmen Maldonado to attend training at the Town of Brookhaven for a week through Nan McKay and Associates. M. Russo stated that the training was \$800 and that she would also need to be reimbursed for mileage and meals.

Motion by K. Toolan and D. Reese to approve \$800 for the cost of the training for Carmen Maldonado to attend at the Town of Brookhaven and for approval of mileage and meal reimbursement.

Discussion ensued.

4. Community Development Block Grants - Report by M. Russo

- i. M. Russo distributed an updated budget. Also, that we were preparing for our next round of CDBG, selecting projects and submitting project descriptions. M Russo stated that Joe Sanseverino of Suffolk County Community Development, indicated that we may receive more funding, but to go with same budget as in Fiscal Year 2009, which was \$222,000.

Discussion ensued regarding possible projects for Fiscal Year 2010.

- ii. Roe Walkway Project- Report by M. Russo
M. Russo stated that we were still in the design phase and now the recommendation was to change the usage to the extent that the Village would prohibit eighteen wheelers from going on the walkway. The BID had hired Bill Miller to design on the project and will be speaking with the owners of Stanley's and Yesteryears. M. Russo stated that there was a courtyard that half was owned by the Patchogue-Medford Library and the other half was owned by Dr. Esposito. M. Russo stated that the Library had committed to do their portion of the courtyard to match the walkway. M. Russo stated that we needed to talk to Dr. Esposito's portion.

M. Russo stated that she hoped that the project could be bid out by the Fall, but doesn't look like it could be possible.

- iii. Shorefront Park Bathrooms - Report by M. Russo
M. Russo stated in the Board packets there were cut sheets, which were samples of the materials that were recommended to use and a set of plans.

M. Russo stated that she did meet with the engineers today.

Board reviewed the plans.

M. Russo stated that some of the items that needed to be done was the roof, windows, and the engineers recommended to upgrade the electrical service. M. Russo stated she was not sure if it was code if the windows had to open or not, but would check into that.

Discussion ensued regarding the existing and new plan.

M. Russo stated that there were discussions regarding security cameras.

M. Russo stated that there was a discussion putting one on the Bandshell to face the bathrooms and on the ball fields. M. Russo stated it was also discussed putting a pole near the electrical panel of the Bathrooms and mount a security camera on top of that.

M. Russo stated that it was recommend to do it separate from the bid and also the Village was already consulting with someone.

Discussion ensued.

Board agreed having privacy partitions in the men's room.

Discussion ensued.

Motion by D. Reese and L. Devlin to have M. Russo work with the engineers and to go out to bid, motion carried.

iv. Façade Improvement Program - Report by M. Russo

M. Russo stated that what we would look to do was signage. M. Russo stated that we would probably put into \$20,000 into signage. M. Russo stated that the owner of the property was working with Bill Miller the Architect and they were finalizing there design and their pricing.

Discussion ensued.

v. Community Center - Report by M. Russo

M. Russo stated the project was moving forward and she spoke with Trustee Dean and they were working on the bidding package. M. Russo stated that she notified Trustee Dean that the CDBG provisions had to be in the bidding packet

vi. Furman Square Park - Report by M. Russo

M. Russo stated that there were drainage issues and the owner has not contacted her.

vii. Shorefront Park Playground- Report by M. Russo

M. Russo stated that she was meeting with Bob Brown from American Recreation tomorrow morning.

Discussion ensued.

viii. Bay Avenue Sidewalks - Report by M. Russo

M. Russo stated that we were waiting for a release of funds from Suffolk County. M. Russo stated that Olga Turner from Suffolk County Community Development was waiting from the State Historical Preservation Office to give clearance.

5. Section 8 - Report by M. Russo

i. Five Year Plan.

M. Russo stated that the public hearing for the plan was scheduled for October 1, 2009. M. Russo stated at that time Certificates of Appreciation will be present to the Resident Advisory Board Members.

M. Russo stated we had not received any comments about the plan or the Administrative Plan.

Discussion ensued.

6. Public Authorities Law - Report by M. Russo

i. M. Russo stated that the report has been filed and that there was additional

work that our Board needs to do. M. Russo stated that the Board needed to adopt a procurement policy and also a when we dispose or sell property.

Discussion ensued.

7. Other Business – Chair Keyes, asked for a motion to go into executive session. Motion by K. Toolan and D. Reese, motion carried.

L. Devlin and K. Toolan made a motion to close executive session to go into regular meeting, motion carried.

K. Toolan stated that he will be stepping down from the CDA Board because he will be moving out of the Village.

Chair Keyes thanked K. Toolan from serving on the Board.

8. New Business – None
9. Adjournment – Motion by L. Devlin and D. Reese to adjourn, motion carried. Meeting adjourned at 8:42 pm.

Respectfully submitted,

Marian H. Russo, Executive Director