

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on May 7, 2009.

1. Meeting was called to order at 7:07 p.m. by Chair Patricia Romeo. Also present were Members David Reese, Joseph Keyes, Kevin Toolan, Lori Devlin and Alternate Member Frank Buscemi. Also attending was, Executive Director Marian H. Russo. Chair Romeo declared a quorum.
2. Table Minutes:
  - i. M. Russo requested to table April 8, 2009 minutes. Also, to table March 5, 2009 minutes. Motion by D. Reese and K. Toolan to table, motion carried.
3. Executive Director Report
  - i. M. Russo stated that J. Sanseverino from Suffolk County Community Development did confirm that we were receiving the additional CDBG-R in the amount of \$66,000. M. Russo stated that J. Sanseverino did have recommendations.

Discussion ensued.

M. Russo submitted maps to J. Sanseverino on proposed areas for the sidewalks. M. Russo stated that it was recommended to do the Bay Avenue sidewalks.

Discussion ensued.

Motion by J. Keyes and K. Toolan to allocate the \$66,000 CDBG-R funds to the Bay Avenue Sidewalks from the Railroad tracks to Carmen Street on the west side funds allowing.

- ii. Roe Walkway Project report by M. Russo.

Clear Water Drillings went to do the boring and they had found that there was a water line that was owned by someone that had to be marked and there was an oil tank that was private that they had to mark out. M. Russo stated that she had authorized the \$600 to do it because of the additional time.

M. Russo stated that the marking have not been done because of the rain.

- iii. Shorefront Park Bathrooms report by M. Russo-

M. Russo stated that she was waiting for an estimate from J.R. Holzmacher, P.E. to see what the cost would be before we engage in designing. M. Russo stated that if the estimate come to more than what our budget was we may have to do the project in stages.

- iv. Facade Improvement report by M. Russo-

M. Russo stated that the project was still on hold because owner of the Budget Buy and Sell was still getting estimates.

Discussion ensued.

- v. Community Center report by M. Russo-

Ms. Russo stated the project was on hold because the Village was speaking with LIPA to see if there were any grants or funding, available for energy efficiency.

- vi. Furman Square report by M. Russo-

Ms. Russo stated that Steve Uccellini from J.R. Holzmacher offered to go over to see what the problem was.

4. Public Authorities Law- Report by J. Keyes and D. Reese

J. Keyes stated that no other CDA that he had found has an alternate member and that it was State mandated not to go over five members.

Chairperson Romeo asked if the five members included the Chair. J. Keyes stated yes.

Discussion ensued.

D. Reese asked the Board to approve the by-laws with the mission statement.

Discussion ensued.

Chairperson Romeo read the mission statement as follows: The mission of the Village of Patchogue Community Development Agency is to provide a suitable living environment and viable community for all Village residents through the development of community improvement projects and to provide safe, decent and sanitary housing conditions for very low-income families.

Motion by K. Toolan and D. Reese to approve the CDA mission statement. Motion carried.

Chairperson Romeo asked the Board for a motion to approve the CDA by-laws. Motion by D. Reese and L. Devlin. Motion carried

Chairperson Romeo asked the Board for a motion to approve the CDA Code of Conduct. Motion by J. Keyes and D. Reese. Motion carried

M. Russo suggested to the Board to hold the decision on the Governance Committee and the approval of the Code of Ethics. Board agreed.

5. Old Business

K. Toolan asked M. Russo for an update on the agreement for non-union employees. M. Russo recommended that we hold a meeting with the Village Treasurer, Deputy Treasurer and V. Harris.

Discussion ensued.

6. New Business

D. Reese thanked Chair Romeo for serving on the CDA Board and wished her the best.

7. Adjournment – Motion by L. Devlin and D. Reese to adjourn, motion carried. Meeting adjourned at 8:30 pm.

Respectfully submitted,

Marian H. Russo  
Executive Director