

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on January 6, 2009.

1. Meeting was called to order at 7:00 p.m. by Chair Patricia Romeo. Also present were Members David Reese, Joseph Keyes, Kevin Toolan and Alternate Member Frank Buscemi. Also attending was, Executive Director Marian H. Russo. Chair Romeo declared a quorum.
2. Approval of Minutes:
  - a. Minutes of October 2, 2008 meeting were presented by M. Russo. Motion by F. Buscemi and K. Toolan to accept as presented, motion carried.
  - b. Minutes of November 4, 2008 meeting were presented by M. Russo. Motion by D. Reese and K. Toolan to accept as presented, motion carried.
  - c. Minutes of November 21, 2008 special meeting were presented by M. Russo. Motion by F. Buscemi and D. Reese to accept as presented, motion carried.
3. Public Improvement Projects
  - a. 48 West Sixth Street - Report by M. Russo – the property has been transferred and the new owner is occupying the premises of this affordable housing project.
  - b. Roe Walkway – Report by M. Russo –
    - i. a proposal for engineering services has been provided by JR Holzmacher. JR Holzmacher is one of the engineering firms for the CDA appointed at the November 21, 2008 meeting. They are the storm water engineers for the Village as well. M. Russo advised the engineer estimate was approximately 17% of total project costs. M. Russo reported that she had spoken with Joe Sanseverino, Director of Community Development for Suffolk County, who advised her that it was an acceptable ratio.
    - ii. In the interest of transparency Bob Holzmacher has submitted a letter explaining that Kyle Sarich is an employee of the firm. He advised in a telephone conversation with M. Russo that Kyle Sarich was not an employee at the time the firm submitted a response to the RFQ.
    - iii. Motion by D. Reese and F. Buscemi to accept the proposal of JR Holzmacher dated January 2, 2009, for engineering services for the Roe Walkway Project with the provision that Kyle Sarich be assigned to the design phase only and not be permitted to do any construction inspections. Motion carried.
    - iv. Motion by J. Keyes & K. Toolan authorizing Patricia Romeo, Chair of the CDA, or Mayor Paul Pontieri to execute the contract with JR Holzmacher for engineering on the Roe Walkway Project, motion carried.
  - c. Bandshell Project
    - i. M. Russo advised of excess funds in the project and recommended transfer to the Shorefront Park Bathroom project. The Board agreed and two motions were passed.
    - ii. Motion by J. Keyes and K. Toolan to open a project line in the FY 2006 for Shorefront Park Bathrooms with a transfer of \$100 from the Bandshell Project, motion carried.
    - iii. Motion by K. Toolan and F. Buscemi to transfer \$76,400 in FY 2006 from the Bandshell Project to the Shorefront Park bathrooms, motion carried.
4. Section 8 – M. Russo – no report
5. Public to be Heard – None
6. Old Business – None
7. New Business – None
8. Adjournment – Motion by D. Reese and K. Toolan to adjourn, motion carried. Meeting adjourned at 7:40 pm. Next meeting scheduled for March 5, 2009, at 7:00 p.m.

Respectfully submitted,

Marian H. Russo  
Executive Director