

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on August 6, 2009.

1. Meeting was called to order at 7:16 p.m. by Chair Joseph E. Keyes, Jr., also present were Members David Reese, and Lori Devlin. Also attending was, Executive Director Marian H. Russo. Chair Keyes, Jr. declared a quorum.
2. Minutes:
 - i. Minutes of June 4, 2009 meeting were presented by M. Russo. Motion by L. Devlin and D. Reese to approve minutes, motion carried.
 - ii. Approval of the July 2, 2009 minutes were tabled until next meeting.
3. Executive Director Report
 - i. M. Russo stated that an appraisal had to be done on Railroad Avenue which was the property the County gave the CDA. M. Russo stated that in preparing the annual State report for the State Comptroller's office information was requested as to the value of the property. M. Russo stated that Veronica Harris contacted a representative of the Comptroller's office who stated the CDA had to get an appraisal. M. Russo stated that Fred Wood Associates completed the appraisal and submitted an invoice for \$600.00. Motion by L. Devlin and D. Reese to approve payment to Fred Wood Associates for \$600.00, motion carried.

Discussion ensued.

4. Community Development Block Grants - Report by M. Russo

- i. M. Russo distributed an updated budget.
- ii. Bandshell Improvements - Report by M. Russo
M. Russo stated that there was no activity to report, but Veronica Harris Had recommended that we have the sound engineer come back. M. Russo stated that she would like Board approval to go ahead and contact the sound engineer.

Discussion ensued.

Motion by L. Devlin and D. Reese to approve up to \$5,000 to hire Porter Falcon of Falcon Audio~Video, sound engineer. Motion carried.

Discussion ensued.

M. Russo stated that Trustee Hilton was very happy with the coating on the stage of the Bandshell.

- iii. Bay Avenue Community Center - Report by M. Russo
M. Russo stated that the project was still on hold.
- iv. Bay Avenue Sidewalks - Report by M. Russo
M. Russo stated that she spoke with Suffolk County and we can anticipate the release of funds near the end of September.

Discussion ensued.

v. Façade Improvement Program - Report by M. Russo

M. Russo stated that the design was moving forward but not finalized. M. Russo stated that we have to work on how our agency can work with the Business Improvement District and the owner to help along the project.

Discussion ensued.

vi. Furman Square Park - Report by M. Russo

M. Russo stated she went down to the area with the engineers and it was the building itself structurally. It does not have areas for the water to

drain. M. Russo stated that she was waiting for the owner to return her call.

vii. Roe Walkway- Report by M. Russo

M. Russo stated that the drainage design was almost complete. M. Russo stated that we were confronted with a lot of choices we felt that a professional that had more experiences was needed. M. Russo stated that Dennis Smith of the BID contacted Bill Miller, the architect and he has agreed to act as a consultant. M. Russo stated that the BID would be paying that out of the \$5,000 they had set aside for this project. M Russo stated that she saw the agreement and it would be \$3,500 for him to help with the design. M. Russo stated that Mr. Miller would also be helping design the plantings and the lighting. M. Russo stated that Mr. Miller would have a design by August 27th.

D. Reese asked we had to wait until the library's drainage problems were alleviated. M. Russo stated no.

viii. Shorefront Park Bathrooms - Report by M. Russo

M. Russo stated that there was a crack in the foundation, and Kerry from the Parks Department dug a whole and they found that it did not have an impact and the building was okay. M. Russo stated that the improvements that the CDA would like to do should hold for at least 30 year.

M. Russo stated that we should be able to bid out the Roe Walkway and the Shorefront Park Bathrooms at the same time.

ix. Shorefront Park Playground - Report by M. Russo

M. Russo stated that she had to meet with Bill Hilton and Maria Hendrickson.

5. Section 8 - Report by M. Russo

i. Five Year Plan.

M. Russo stated that the plan was completed and the public notice would be published in the Long Island Advance next week.

M. Russo stated we had the Resident Advisory Board formed. M. Russo stated that a notice went out to all participants and received ten responses and eight attended the meeting. M. Russo stated that D. Reese attended the meeting.

D. Reese stated that he thought it was a very positive meeting and that it was well put together.

Discussion ensued.

M. Russo stated that we would have monthly meeting and every other month we would provide workshops for the residents. M. Russo stated that the first meeting would be held October 15th in the board room at 10:00 a.m.

M. Russo stated that Nadia Iniguez, Housing Counselor who was also the Residential Advisory Board Coordinator, has spoke to Jean Kaleda of the Patchogue-Medford Library. M. Russo stated that they will be doing a presentation about the tutoring services available.

ii. Administrative Plan - Report by M. Russo

M. Russo stated that she worked on the administrative plan with Veronica Harris and it went very smoothly. M. Russo stated that we purchased a service through Nan McKay and Associates. Ms. Russo stated that we had an administrative plan but we needed one that was more detailed.

Discussion ensued.

M. Russo stated that there was one topic that was brought up at the Residential Advisory Board meeting was to not have a preference for Village of Patchogue residents. M. Russo stated that the board stated that they would still like to have that preference for the waiting list.

Discussion ensued.

D. Reese congratulated M. Russo on finishing the plan.

M. Russo stated that October 1st was the public hearing for the five year plan and the administrative plan. Also, the Residential Advisory Board would be invited and certificates of appreciation would be prepared.

iii. Section 8 Budget - Report by M. Russo

M. Russo stated there was a concern with the per unit costs and that the higher the per unit costs the less people we could help.

M. Russo stated that we could change the payment standard.

Discussion ensued.

6. Public Authorities Law - Report by M. Russo

- i. M. Russo stated that she did not recall in our training that we had to adopt rules regarding acquisition and disposal of property, but she did find it in the Statute and when Veronica Harris was completed the annual report it did come up.

M. Russo stated that the Mayor signs the contracts with Suffolk County and for the disposition of property guidelines she was not sure if we could word it with the Mayor and or Chairman.

L. Devlin stated that she would talk to the Village attorney.

Discussion ensued.

- ii. Report on filing of Annual Report with Comptroller's Office - Report by M. Russo

M. Russo stated that all the annual reports were completed other than the acquisition and disposal of property.

7. Old Business – None

8. New Business – None

9. Adjournment – Motion by D. Reese and L Devlin to adjourn, motion carried. Meeting adjourned at 7:58 pm.

Respectfully submitted,

Marian H. Russo, Executive Director