

Public Meeting of the Community Development Agency was held in the Municipal Building, 14 Baker Street, Patchogue, New York, on August 19, 2010.

1. Meeting was called to order at 5:39 p.m. by Chair David L. Reese; Members: Joseph E. Keyes, Jr.; Donald Wachsmuth; and Ernest Swinson. Also attending was, Executive Director Marian H. Russo. Chair Reese declared a quorum.
2. Approval of Minutes – postponed
3. CDBG Project/Budget Lines
  - A. Bay Avenue Community Center – E.D. Reported bathroom project will be bid out in accordance with CDBG requirements. The bidding process will be coordinated with the Village's Department of Public Works.
  - B. Bay Avenue Sidewalk Project – E.D. Reported the CDA has \$63,000 for the project. The estimate came in at \$48,000.00. We are required to use all of the funding by the end of the year because it is recovery monies. The Mayor recommended doing a small project on the east side of Carmen Street. Member Keyes asked if the project area could be expanded onto Carmen Street. ED advised to expand the project area would require submitting documentation to the State Historic Preservation Office for approval. E.D. suggested Board create a project line for sidewalks on Cedar Avenue. Motion by Member Wachsmuth to create a budget line with a transfer of \$100.00 from the CDBG-R Administration for replacement of sidewalks on Cedar Avenue. Second by Member Keyes. Motion Carried.
  - C. Façade Improvement Program – E.D. Reported the project is completed. Awaiting an invoice.
  - D. Roe Walkway – ED Finalizing the contract with the County for the County's funding.
  - E. Shorefront Park Bathrooms – ED reported all the work that could be done under the contract was completed. Chairman Reese asked for clarification. M. Russo explained the drainage issue in the ladies room could not be addressed because it would require changing the pitch of the entire floor and it would be too costly. Two items remaining will be taken care of by the CDA. The door handle on the handicapped stall needs to be replaced so that it automatically unlocks upon exit. Motion to approve payment of the final invoice of Bayview Custom Construction in the sum of \$8,389.95 by Member Wachsmuth, second by Member Keyes; motion carried.
  - F. Shorefront Park Playground –
    1. - Motion to pay the invoice of Louis Barbato Landscaping for the installation of the playground equipment at Shorefront Park in the sum of \$33,000 to be released upon receipt of the maintenance bond. Motion by Member Wachsmuth, second by Member Keyes; motion carried.
    2. Motion to approve the payment of the invoice of American Recreational for the ground covering at the playground in the sum of \$40,712. Motion by Member Keyes, second by Member Wachsmuth; motion carried.
  - G. Sidewalks and Parking Lot Improvements – ED advised the CDA received approval to use these funds for the Roe Walkway.
4. Section 8 Report:
  - A. Visit from HUD Representative – Gail Lazo just to discuss the program.
  - B. Waiting List – Staff is undertaking the purging of the waiting list. Currently 950 applicants on the waiting list.
5. Public Authority
  - A. ED has a draft resolution but requested the board hold off further clarification could be received from the CDA Attorney.
  - B. Yearly report to the Office of Management and Budget – Annual accomplishments – will be posted to the website. Chair authorizes M. Russo to file the report for June 1, 2009 to May 31, 2010.
6. Public to be heard: Michelle Parraglia of Mastic on behalf of Patch.com. Ms. Parraglia

advised she is a journalist covering the meeting.

7. Other Business

- A. Request from Veteran's of Foreign Wars for a grant toward the costs of installing an elevator in the facility at 38 Edwards Street, Patchogue. Ms. Russo is doing research as to whether or not it is an allowable project under the CDBG regulations. Member Wachsmuth questioned whether the CDA could do work on a private building. Asked whether the board would like a presentation at the September meeting. Chairman Reese asked if the CDA had ever received a request like this recall. Ms. Russo was not aware of any prior requests. Originally the VFW had approached the Town of Brookhaven CDA who directed them to the Village of Patchogue's CDA. Member Keyes asked if the VFW was required to install the elevator. Chairman Reese asked the ED to find out more information for the September meeting.
- B. Ms. Russo advised the Board that Suffolk County Community Development has directed the Patchogue CDA to begin its budgeting process for FY2011.
- C. Motion to go into Executive Session by Members Wachsmuth and Keyes; motion carried.
- D. Motion to come out of Executive Session Members Wachsmuth and Keyes; motion carried.
- E. Motion to authorize ED to hire a temporary employee to handle the work of the account clerk if one is needed.

8. Motion to adjourn by Members Wachsmuth and Keyes; motion carried. Meeting adjourned at 6:58 pm.

Respectfully submitted,

Marian H. Russo  
Executive Director