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INCORPORATED
VILLAGE OF PATCHOGUE

PLANNING BOARD

- Meets 4th Tuesday of each Month
- Application must be submitted at least three weeks prior to hearing.

Application to Board: 10 packets to be submitted (*1 original, 9 Copies*) of the following:

1. Application
2. Current survey indicating proposed activity (*if applicable*)
3. Four sets of stamped blue prints of proposed activity; remainder of plans can be copies.
4. Flood plan application (*if applicable*)

Filing Fees As Described In Chapter 435	
Residential	
One and two family dwellings	\$200.00
Three-ten family dwellings units	\$300.00
Eleven family dwellings units	\$450.00
Accessory structures (decks & sheds)	\$125.00
Change Of Use	\$300.00
Commercial	\$400.00
Penalty Fee For Existing Structure Built Without Benefit Of Permit	
Residential	\$200.00
Commercial	\$400.00

INCORPORATED VILLAGE OF PATCHOGUE

14 BAKER STREET, PATCHOGUE, NEW YORK 11772

(631) 475- 8942

APPLICATION FOR BUILDING PERMIT

Owner: _____

Address: _____

Telephone: _____

SECTION _____ **BLOCK** _____ **LOT** _____ **DATE** _____

THIS APPLICATION MUST BE APPROVED AND PERMIT ISSUED BEFORE BEGINNING WORK

The undersigned hereby applies for a permit to do the following work which will be done in accordance with the description, plans, building and zoning specifications submitted, and such special conditions as may be indicated on the permit, and pursuant to the Workmen's Compensation laws of this State of New York and all other State and Federal laws, rules and regulations.

Enclosures required are complete plans, specifications and survey.

PROPERTY ADDRESS: _____ **LOCATED BETWEEN** _____ **AND** _____

LOT SIZE _____ **X LOT AREA** _____ **BUILDING SIZE** _____ **X** _____

PERMIT REQUESTED

BUILDING _____ **CERTIFICATE OF OCCUPANCY** _____ **CHANGE OF USE** _____

DEMOLITION _____ **PLUMBING** _____ **PERMIT RENEWAL** _____

TYPE OF IMPROVEMENT

NEW BUILDING _____ **ADDITION / ALTERATION** _____ **SWIMMING POOL** _____

REPAIR (REPLACEMENT) _____ **BULKHEAD (NEW, REPAIR)** _____ **OTHER** _____

FIRE ALARMS _____

PROPOSED OR EXISTING USE – RESIDENTIAL

ONE FAMILY _____ **TWO FAMILY** _____ **APARTMENT BLDG** _____ **TRANSIENT (HOTEL, MOTEL)** _____

GARAGE OR ACCESSORY STRUCTURE _____ **OTHER (SPECIFY)** _____

PROPOSED OR EXISTING USE – NON-RESIDENTIAL

INDUSTRIAL _____ **OFFICE, BANK, PROFESSIONAL** _____ **STORES, MERCANTILE** _____ **TANKS, TOWERS** _____

CHURCH, OTHER RELIGIOUS _____ **HOSPITAL, INSTITUTIONAL** _____ **SCHOOL, LIBRARY** _____ **PARKING GARAGE** _____

AMUSEMENT, RECREATIONAL _____ **SERVICE STATION, REPAIR** _____ **PUBLIC UTILITY** _____ **OTHER (SPECIFY)** _____

PROPOSED ACTIVITY: _____

PROJECT COST: **TOTAL** _____ **BUILDING** _____ **SITE WORK** _____ **LAND** _____

RESTRICTIONS: Are there property covenants / conditions which would affect the development of this project? Yes _____ No _____

CONTRACTOR OR THE PERSON RESPONSIBLE FOR SUPERVISION OF WORK

Name: _____ License No. _____ Telephone No. _____

Address: _____

PLEASE READ THE FOLLOWING STATEMENTS AND SIGN

I, _____ hereby certify that I have received, read and understand all of the enclosed instructions regarding the Building Permit Application for the Village of Patchogue and have filled this application out to the best of my ability.

I am fully informed that it is a violation of the Ordinances of the Village of Patchogue to occupy the dwelling to be erected on this property until a Certificate of Occupancy shall have been issued by the Village Building Inspector.

All proposed work to be done on the described premises and all provisions of the Building Code and Zoning Ordinance and all other laws pertaining to the proposed work shall be complied with, whether specified or not, and that such work is authorized by the owner.

Sworn before me this _____ day of _____, 20_____

Signature _____
(Owner, Owner's Agent, Architect, Contractor)

Applicant Leave Blank

Permit Number: _____

Permit Issued: _____

Permit Expires: _____

Zoning District: _____

Permit Fee: _____

Decision: _____

_____ ZBA _____ Pl.Bd. _____ ARB

OFFICE USE ONLY



SHORT FORM ENVIRONMENTAL ASSESSMENT

1. Applicant / Sponsor: _____ 2. Project Name: _____

3. Brief Project Description: _____

4. Completed By: _____ 5. Date: _____

6. Address: _____

7. Does this action exceed any Type I threshold included on the statewide SEQRA regulations (617.12) as applicable to the Village of Patchogue (see back side for response)? Yes _____ No _____. If "Yes", circle appropriate category on reverse side. Review is completed, please sign statement below. If "No", proceed to complete to complete and answer all questions below.

8. Is the proposed action conclusively either: an Except Action; An Excluded Action; An Excluded Action; or a Type II Action? Yes _____ No _____. If "Yes" circle appropriate category on reverse side. Review is completed, please sign statement below. If "No", proceed to complete and answer all questions below.

	<u>Yes</u>	<u>No</u>
9. Is the project within a 100 year flood plan area?	_____	_____
10. Is this project within 300ft of a wetland or water body?	_____	_____
11. Does this project include the addition of at least 75 parking spaces?	_____	_____
12. Does this project produce more than 25,000 square feet of new construction?	_____	_____
13. Is this project within 300ft of a local landmark or facility listed on the National registry of Historic Places?	_____	_____
14. Is the project ground level within one (1) foot of existing ground water?	_____	_____
15. Is the project site presently used for or adjoins recreation or open space?	_____	_____
16. Will the project remove clusters of trees over 8' in caliper?	_____	_____
17. To the best of your knowledge, will project adversely affect drainage flow, air pollution or water quality or sewage load?	_____	_____
18. Does the project involve construction on more than 2 acres?	_____	_____
19. Does action involve a permit approval or modification of permit?	_____	_____

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE

Applicant / Sponsor Name _____ Date _____

Signature _____

TO BE COMPLETED BY VILLAGE

Check any actions that may result in adverse affect upon: Traffic _____ Noise _____ Water Supply _____ Energy Resources _____
Land Resources _____ Historic Facilities _____ Future Growth _____ Aesthetic Quality _____ Health / Safety _____

Please explain findings: _____

Recommended Action: _____

Type I Actions

- (a) The purpose of the list of Type I actions in this section is to identify, for agencies, project sponsors and the public, those actions and projects that are more likely to require the preparation of an EIS than Unlisted actions. All agencies are subject to this Type I list.
- (1) This Type I list is not exhaustive of those actions that an agency determines may have a significant adverse impact on the environment and require the preparation of an EIS. However, the fact that an action or project has been listed as a Type I action carries with it the presumption that it is likely to have a significant adverse impact on the environment and may require an EIS. For all individual actions which are Type I or Unlisted, the determination of significance must be made by comparing the impacts which may be reasonably expected to result from the proposed action with the criteria listed in subdivision 617.7(c) of this Part.
- (2) Agencies may adopt their own lists of additional Type I actions, may adjust the thresholds to make them more inclusive, and may continue to use previously adopted lists of Type I actions to complement those contained in this section. Designation of a Type I action by one involved agency requires coordinated review by all involved agencies. An agency may not designate as Type I any action identified as Type II in section 617.5 of this Part.
- (b) The following actions are Type I if they are to be directly undertaken, funded or approved by an agency:
- (1) the adoption of a municipality's land use plan, the adoption by any agency of a comprehensive resource management plan or the initial adoption of a municipality's comprehensive zoning regulations;
 - (2) the adoption of changes in the allowable uses within any zoning district, affecting 25 or more acres of the district;
 - (3) the granting of a zoning change, at the request of an applicant, for an action that meets or exceeds one or more of the thresholds given elsewhere in this list;
 - (4) the acquisition, sale, lease, annexation or other transfer of 100 or more contiguous acres of land by a state or local agency;
 - (5) construction of new residential units that meet or exceed the following thresholds:
 - (i) 10 units in municipalities that have not adopted zoning or subdivision regulations;
 - (ii) 50 units not to be connected (at the commencement of habitation) to existing community or public water and sewerage systems including sewage treatment works;
 - (iii) in a city, town or village having a population of less than 150,000, 250 units to be connected (at the commencement of habitation) to existing community or public water and sewerage systems including sewage treatment works;
 - (iv) in a city, town or village having a population of greater than 150,000 but less than 1,000,000, 1,000 units to be connected (at the commencement of habitation) to existing community or public water and sewerage systems including sewage treatment works; or
 - (v) in a city or town having a population of greater than 1,000,000, 2,500 units to be connected (at the commencement of habitation) to existing community or public water and sewerage systems including sewage treatment works;
 - (6) activities, other than the construction of residential facilities, that meet or exceed any of the following thresholds; or the expansion of existing nonresidential facilities by more than 50 percent of any of the following thresholds:
 - (i) a project or action that involves the physical alteration of 10 acres;
 - (ii) a project or action that would use ground or surface water in excess of 2,000,000 gallons per day;
 - (iii) parking for 1,000 vehicles;
 - (iv) in a city, town or village having a population of 150,000 persons or less, a facility with more than 100,000 square feet of gross floor area;
 - (v) in a city, town or village having a population of more than 150,000 persons, a facility with more than 240,000 square feet of gross floor area;
 - (7) any structure exceeding 100 feet above original ground level in a locality without any zoning regulation pertaining to height;
 - (8) any Unlisted action that includes a nonagricultural use occurring wholly or partially within an agricultural district (certified pursuant to Agriculture and Markets Law, article 25-AA, sections 303 and 304) and exceeds 25 percent of any threshold established in this section;
 - (9) any Unlisted action (unless the action is designed for the preservation of the facility or site) occurring wholly or partially within, or substantially contiguous to, any historic building, structure, facility, site or district or prehistoric site that is listed on the National Register of Historic Places, or that has been proposed by the New York State Board on Historic Preservation for a recommendation to the State Historic Preservation Officer for nomination for inclusion in the National Register, or that is listed on the State Register of Historic Places (The National Register of Historic Places is established by 36 Code of Federal Regulation (CFR) Parts 60 and 63, 1994 (see section 617.17 of this Part));
 - (10) any Unlisted action, that exceeds 25 percent of any threshold in this section, occurring wholly or partially within or substantially contiguous to any publicly owned or operated parkland, recreation area or designated open space, including any site on the Register of National Natural Landmarks pursuant to 36 CFR Part 62, 1994 (see section 617.17 of this Part); or
 - (11) any Unlisted action that exceeds a Type I threshold established by an involved agency pursuant to section 617.14 of this Part.

Type II Actions

(a) Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies.

(b) Each agency may adopt its own list of Type II actions to supplement the actions in subdivision (c) of this section. No agency is bound by an action on another agency's Type II list. An agency that identifies an action as not requiring any determination or procedure under this Part is not an involved agency. Each of the actions on an agency Type II list must:

- (1) in no case, have a significant adverse impact on the environment based on the criteria contained in subdivision 617.7(c) of this Part; and
- (2) not be a Type I action as defined in section 617.4 of this Part.

(c) The following actions are not subject to review under this Part:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;
- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;
- (3) agricultural farm management practices, including construction, maintenance and repair of farm buildings and structures, and land use changes consistent with generally accepted principles of farming;
- (4) repaving of existing highways not involving the addition of new travel lanes;
- (5) street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities;
- (6) maintenance of existing landscaping or natural growth;
- (7) construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;
- (8) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;
- (9) construction or expansion of a single-family, a two-family or a three-family residence on an approved lot including provision of necessary utility connections as provided in paragraph (11) and the installation, maintenance and/or upgrade of a drinking water well and a septic system;
- (10) construction, expansion or placement of minor accessory/appurtenant residential structures, including garages, carports, patios, decks, swimming pools, tennis courts, satellite dishes, fences, barns, storage sheds or other buildings not changing land use or density;
- (11) extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list;
- (12) granting of individual setback and lot line variances;
- (13) granting of an area variance(s) for a single-family, two-family or three-family residence;
- (14) public or private best forest management (silvicultural) practices on less than 10 acres of land, but not including waste disposal, land clearing not directly related to forest management, clear-cutting or the application of herbicides or pesticides;
- (15) minor temporary uses of land having negligible or no permanent impact on the environment;
- (16) installation of traffic control devices on existing streets, roads and highways;
- (17) mapping of existing roads, streets, highways, natural resources, land uses and ownership patterns;
- (18) information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action;
- (19) official acts of a ministerial nature involving no exercise of discretion, including building permits and historic preservation permits where issuance is predicated solely on the applicant's compliance or noncompliance with the relevant local building or preservation code(s);
- (20) routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment;
- (21) conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action;
- (22) collective bargaining activities;
- (23) investments by or on behalf of agencies or pension or retirement systems, or refinancing existing debt;
- (24) inspections and licensing activities relating to the qualifications of individuals or businesses to engage in their business or profession;
- (25) purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials;

Type II actions (continued)

- (26) license, lease and permit renewals, or transfers of ownership thereof, where there will be no material change in permit conditions or the scope of permitted activities;
- (27) adoption of regulations, policies, procedures and local legislative decisions in connection with any action on this list;
- (28) engaging in review of any part of an application to determine compliance with technical requirements, provided that no such determination entitles or permits the project sponsor to commence the action unless and until all requirements of this Part have been fulfilled;
- (29) civil or criminal enforcement proceedings, whether administrative or judicial, including a particular course of action specifically required to be undertaken pursuant to a judgment or order, or the exercise of prosecutorial discretion;
- (30) adoption of a moratorium on land development or construction;
- (31) interpreting an existing code, rule or regulation;
- (32) designation of local landmarks or their inclusion within historic districts;
- (33) emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment. Any decision to fund, approve or directly undertake other activities after the emergency has expired is fully subject to the review procedures of this Part;
- (34) actions undertaken, funded or approved prior to the effective dates set forth in SEQR (see chapters 228 of the Laws of 1976, 253 of the Laws of 1977 and 460 of the Laws of 1978), except in the case of an action where it is still practicable either to modify the action in such a way as to mitigate potentially adverse environmental impacts, or to choose a feasible or less environmentally damaging alternative, the commissioner may, at the request of any person, or on his own motion, require the preparation of an environmental impact statement; or, in the case of an action where the responsible agency proposed a modification of the action and the modification may result in a significant adverse impact on the environment, an environmental impact statement must be prepared with respect to such modification;
- (35) actions requiring a certificate of environmental compatibility and public need under articles VII, VIII or X of the Public Service Law and the consideration of, granting or denial of any such certificate;
- (36) actions subject to the class A or class B regional project jurisdiction of the Adirondack Park Agency or a local government pursuant to section 807, 808 and 809 of the Executive Law, except class B regional projects subject to review by local government pursuant to section 807 of the Executive Law located within the Lake George Park as defined by subdivision one of section 43-0103 of the Environmental Conservation Law; and
- (37) actions of the Legislature and the Governor of the State of New York or of any court, but not actions of local legislative bodies except those local legislative decisions such as rezoning where the local legislative body determines the action will not be entertained.